



Agenda

Board of Directors REGULAR Meeting

May 20, 2026

Regular Meeting 6:00 PM

15010 Armstrong Woods Rd, Guerneville, CA

The public can attend in person at 15010 Armstrong Woods Rd, Guerneville, CA

A. CALL TO ORDER _____ **6:10 PM**

- a. Announce Board members and Staff present

B. PUBLIC COMMENT - INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA

–Members of the public who wish to address the Board of Directors during the meeting are asked to email their questions or statements in advance of the meeting by Monday at 5 pm to info@rrrpd.org or leave a message at 707.869.9184. Please be advised that statements or questions received electronically will be read aloud during the meeting. In addition, public comments can be made during the meeting. Comments and/or written statements will be limited to two minutes each.

C. DIRECTORS REPORT _____ **6:15 PM**

D. CONSENT CALENDAR _____ **6:25 PM**

- a. Approval of the Minutes of the Regular Meetings dated XXXX..26
PUBLIC COMMENT
- b. Discussion– Correspondence
PUBLIC COMMENT

E. MANAGER’S REPORT _____ **6:40 PM**

- a. Discussion- Administrative updates
PUBLIC COMMENT

F. FINANCIAL REPORT _____ **6:55 PM**

- a. Discussion/Action- Approval of Operations Claims Requests to County of Sonoma Treasury
PUBLIC COMMENT
- b. Discussion/Action- Approve payroll & payroll taxes processed by Paychex
PUBLIC COMMENT
- c. Discussion- Review financials PUBLIC COMMENT

G. MAINTENANCE REPORT

7:05 PM

- a. Discussion- Parks, Dams, Facilities Update
PUBLIC COMMENT

H. NEW BUSINESS

7:20 PM

- a. Discussion/Action - Update regarding Vacation Beach Dam Repairs
PUBLIC COMMENT
- b. Discussion/Action - Dam Installation Project Description
PUBLIC COMMENT
- c. Discussion/Action - Preliminary Budget Approval
PUBLIC COMMENT
- d. Discussion/Action - EDD review
PUBLIC COMMENT
- e. Discussion/Action - Dog Park Rules at Bruno Farnocchia
PUBLIC COMMENT

ADJOURNED 8:00PM

To: **County of Sonoma Claims Section**
 ACTTC-Claims@sonoma-county.org

District Claims Payment Request Form

FY 25-26

From: **Russian River Recreation and Park District**

Date: **05/20/2026**

Payment Method: (check only one)

Payment Transmitted by ACTTC (ACH, EFT, or check)

Check Pick-up by District

Wire (wire request form also required)

The claims which are to be paid by the following payments are in conformity with California Government Code, section 900, et seq., and have been audited and approved by us. You are hereby authorized and directed to issue payments as follows:

Bus Unit	Supplier Name	Supplier ID	Dept ID	Fund	Account	Subsidiary Code	Amount	Invoice Number/Description
SC002	Cassie Wiedmann LLC	34726	67040100	72301	51206		\$ 1,950.00	52026
SC002	Garcia Family Yard Services	28672-1	67040100	72301	52111		\$ 1,755.00	1384 & 1384
SC002	Lambert's 76	6878	67040100	72301	52061			
SC002	Recology Sonoma Marin	21946-6	67040100	72301	52041			04/01/26-04/30/26
SC002	Sweetwater Springs	5647	67040100	72301	52191		\$ 345.91	291044, 272202, 301266-0
SC002	United Site Services	2275-3	67040100	72301	51031		\$ 1,078.69	
SC002	US BANK - ACH - RR Rec Parks 1918	2561-8	67040100	72301	52191			4246 0445 5577 1918
SC002	True Value	6334-1	67040100	72301	51077		\$ 51.70	725-213
SC002	Republic Services	7653-3	67040100	72301	51031		\$ 60.84	3871-000041520
SC002	Fine Tree Care		67040100	72301	52111		\$ 1,000.00	Invoice #22506
SC002	Uline	116	67040100	72301	51077		\$ 508.37	51464751
SC002	Friedmans	472-6	67040100	72301	51077		\$ 430.74	CS-0279537
SC002	Economy Lock	7	67040100	72301	52111		\$ 20.00	INV #47656368.
SC002	Primo Brands	3225-2	67040100	72301	52168		\$ 300.46	6700899036
SC002	Russian River Senior Center	3886	67040100	72301	52101		\$ 10,000.00	Contribution
SC002	Edward Jones	6875	67040100	72301	50705		\$ 293.04	Simple IRA Contributions
SC002	Edward Jones	6875	67040100	72301	50705		\$ 293.04	Simple IRA Contributions
Total this Page							\$ 18,087.79	

Approved By:			
Signature		Title Director	Printed Name Marsee Henon
Signature		Title Director	Printed Name Herman Hernandez
Signature		Title Director	Printed Name Megan Perkins
Signature		Title Director	Printed Name Chad Eral
Signature		Title Director	Printed Name Carl Nicolari
Signature		Title Manager	Printed Name Amanda Benton
Signature		Title Bookkeeper	Printed Name Cassie Wiedmann

To: **County of Sonoma Claims Section**
ACTTC-Claims@sonoma-county.org

District Claims Payment Request Form

FY 25-26

From: **Russian River Recreation and Park District**

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Check Pick-up by District

Wire (wire request form also required)

The claims which are to be paid by the following payments are in conformity with California Government Code, section 900, et seq., and have been audited and approved by us. You are hereby authorized and directed to issue payments as follows:

Bus Unit	Supplier Name	Supplier ID	Dept ID	Fund	Account	Subsidiary Code	Amount	Invoice Number/Description
SC002	R&H Sons	1624	67040100	72301		52111	\$ 150.00	Backflow Testing
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
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SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
Total this Page							\$ 150.00	

Approved By:			
Signature		Title Director	Printed Name Marsee Henon
Signature		Title Director	Printed Name Herman Hernandez
Signature		Title Director	Printed Name Megan Perkins
Signature		Title Director	Printed Name Chad Eral
Signature		Title Director	Printed Name Carl Nicolari
Signature		Title Manager	Printed Name Amanda Benton
Signature		Title Bookkeeper	Printed Name Cassie Wiedmann

To: County of Sonoma Claims Section
ACTTC-Claims@sonoma-county.org

**District Claims Payment
Request Form**

From: Russian River Recreation and Park District

Date: 05/20/26

Payment Method:
(check only one)

**Payment Transmitted by
ACTTC
(ACH, EFT, or check)**

**Check Pick-up
by District**

**Wire (wire request
form also required)**

The claims which are to be paid by the following payments are in conformity with California Government Code, section 900, et seq., and have been audited and approved by us.
 You are hereby authorized and directed to issue payments as follows:

Bus Unit	Supplier Name	Supplier ID	Dept ID	Fund	Account	Subsidiary Code	Amount	Invoice Number/Description
SC002	Russian River Recreation and Park District	8749	67040100	72301	10200	67000002	8000.00	Payroll
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
Total this Page							8,000.00	

Approved By:					
Signature		Title	Director	Printed Name	Marsee Henon
Signature		Title	Director	Printed Name	Herman Hernandez
Signature		Title	Director	Printed Name	Megan Perkins
Signature		Title	Director	Printed Name	Chad Eral
Signature		Title	Director	Printed Name	Carl Nicolari
Signature		Title	Manager	Printed Name	Amanda Benton
Signature		Title	Bookkeeper	Printed Name	Cassie Wiedmann

**RUSSIAN RIVER RECREATION & PARK DISTRICT
FINANCIAL STATEMENT**

EXPENSES

FYE 25/26 YTD from 05.01.26 reports

Accnt	Vendor	Final Budget	Month	YTD	Balance
50702	SALARIES	\$185,000	\$ 9,936.62	\$ 108,019.34	\$ 76,980.66
50703	PAYROLL TAXES	\$60,000	\$ 3,184.66	\$ 41,294.24	\$ 18,705.76
50705	IRA MATCH	\$7,500		\$ 611.39	\$ 6,888.61
50708	SUBCONTRACTORS	\$16,431	\$ -	\$ 19,503.08	\$ (3,072.08)
50808	WORK COMP INSUR	\$11,815	\$ -	\$ 18,395.86	\$ (6,580.86)
51031	SANITATION	\$8,353	\$ 1,139.53	\$ 14,053.58	\$ (5,700.58)
51042	GEN LIAB INSURANCE	\$18,000	\$ -	\$ 19,676.00	\$ (1,676.00)
51077	MAINT SUP EXPENSE	\$10,000	\$ 25.05	\$ 18,047.61	\$ (8,047.61)
51206	ACCOUNTING/ AUDIT	\$12,000	\$ 2,405.00	\$ 15,986.25	\$ (3,986.25)
51212	LEGAL	\$10,000	\$ -	\$ 3,117.75	\$ 6,882.25
51241	PAYCHEX FEES	\$5,200	\$ 331.20	\$ 5,090.28	\$ 109.72
51242	BANK CHARGES	\$150		\$ 310.00	\$ (160.00)
51244	PERMITS	\$10,000	\$ -	\$ 2,276.75	\$ 7,723.25
51249	LAFCO	\$1,500		\$ -	\$ 1,500.00
51301	PUB/NOTICES	\$500		\$ -	\$ 500.00
51421	RENT	\$3,600		\$ -	\$ 3,600.00
51902	COMMUNICATION	\$1,500		\$ -	\$ 1,500.00
51916	COUNTY FEE	\$4,000	\$ 4,141.00	\$ 4,141.00	\$ (141.00)
51934	ERP	\$2,879		\$ -	\$ 2,879.00
51935	ERP Unclaimable	\$442		\$ 3.63	\$ 438.37
52041	GARBAGE	\$11,000	\$ 791.23	\$ 4,016.15	\$ 6,983.85
52061	GAS/OIL	\$7,000	\$ 175.43	\$ 1,515.18	\$ 5,484.82
52091	MEMBERSHIPS	\$4,200		\$ 6,988.00	\$ (2,788.00)
52101	PROGRAM ASSIST	\$30,000	\$ -	\$ 13,108.10	\$ 16,891.90
52111	OPERATIONS	\$60,000	\$ 780.00	\$ 26,220.03	\$ 33,779.97
52162	ADVERTISING	\$1,000		\$ -	\$ 1,000.00
52168	OFFICE	\$5,000	\$ 830.40	\$ 8,259.10	\$ (3,259.10)
52191	UTILITIES	\$5,500	\$ 420.43	\$ 5,706.32	\$ (206.32)
58010	General Reimb	\$0	\$ -	\$ (800.00)	\$ 800.00
54305	EQUIPMENT	\$5,000		\$ -	\$ 5,000.00
54405	BLDG & IMPROVE			\$ -	\$ -
55011	RESERVE	\$50,000		\$ -	\$ 50,000.00
		0		\$ -	\$ -
52141	Minor Equipment/ Small Tools	0	\$ -	\$ 971.90	\$ (971.90)
	Total Budget	\$ 547,570.00	\$ 24,160.55	\$ 336,657.47	\$ 210,912.53

INVOICE

Cassie Wiedmann LLC
PO Box 216
Cazadero, CA 95421-0216

cassiewbookkeeping@gmail.com
+1 (707) 293-8474
www.bookkeepingbycassie.com



Bill to Russian River Recreation & Park District PO. BOX 195 Guerneville, California 95446	Ship to Russian River Recreation & Park District PO. BOX 195 Guerneville, California 95446
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Invoice details

Invoice no.: 052026
Terms: Net 30
Invoice date: 05/20/2026
Due date: 06/19/2026

#	Product or service	Description	Qty	Rate	Amount
1.	RRRPD Monthly Minimum	04/16/26-05/20/26 Collection of Warrants Delivery of Warrants and collection of checks from county, mailed updated check numbers in warrant sheets Mail Collection May Warrants, Financial Statements & Meeting with Amanda April Cal Card packet	30	\$65.00	\$1,950.00

Total **\$1,950.00**

Ways to pay



[View and pay](#)

INVOICE

Garcia Family Yard Service and Hauling
PO Box 714
Guerneville, CA 95446

m-sgarcia@sbcglobal.net
+1 (707) 569-4902

Bill to

Park and Rec
15010 Armstrong Woods Rd.
Guerneville, CA 95446
United States

Ship to

Park and Rec
15010 Armstrong Woods Rd.
Guerneville, CA 95446
United States

Invoice details

Invoice no.: 1387
Invoice date: 04/30/2026
Due date: 05/30/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.	04/05/2026	Pick up garbage	Pick up garbage	1	\$150.00	\$150.00
2.	04/12/2026	Pick up garbage	Pick up garbage	1	\$150.00	\$150.00
3.	04/19/2026	Pick up garbage	Pick up garbage	1	\$150.00	\$150.00
4.	04/26/2026	Pick up garbage	Pick up garbage	1	\$150.00	\$150.00
5.		Hauling	Hauling	4	\$45.00	\$180.00

Total **\$780.00**

Ways to pay



Please see the invoice attached. Click on the green link to see full invoice details. We accept Venmo, Check or Cash.

Please direct all invoice inquiries to Sherry by emailing m-sgarcia@sbcglobal.net

[View and pay](#)

INVOICE

Garcia Family Yard Service and Hauling
PO Box 714
Guerneville, CA 95446

m-sgarcia@sbcglobal.net
+1 (707) 569-4902

Bill to

Park and Rec
15010 Armstrong Woods Rd.
Guerneville, CA 95446
United States

Ship to

Park and Rec
15010 Armstrong Woods Rd.
Guerneville, CA 95446
United States

Invoice details

Invoice no.: 1384
Invoice date: 04/18/2026
Due date: 05/18/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.	03/01/2026	Pick up garbage	Pick up garbage	1	\$150.00	\$150.00
2.	03/08/2026	Pick up garbage	Pick up garbage	1	\$150.00	\$150.00
3.	03/15/2026	Pick up garbage	Pick up garbage	1	\$150.00	\$150.00
4.	03/22/2026	Pick up garbage	Pick up garbage	1	\$150.00	\$150.00
5.	03/29/2026	Pick up garbage	Pick up garbage	1	\$150.00	\$150.00
6.		Hauling	Hauling	5	\$45.00	\$225.00

Total **\$975.00**

Ways to pay



Please see the invoice attached. Click on the green link to see full invoice details. We accept Venmo, Check or Cash.
Please direct all invoice inquiries to Sherry by emailing m-sgarcia@sbcglobal.net

[View and pay](#)

Using a BANK ACCOUNT for a one-time payment or as the link for Autopay?
Please call the office at (707) 869-4000 during our regular business hours for assistance.

Current Balance

\$111.53

Due Date

05/10/2026

[\\$ Make a Payment](#)

[C Enroll in AutoPay.](#)

Account Number [Switch Account](#) 

301266-0

R. River Park & Rec

00000 OLD CAZADERO RD

Service Dates

02/15/2026 - 04/14/2026

Services

CDRC, Base Rate, Public Water Usage 0.625"

Enrolled in paperless billing - Thanks for saving a tree. [Change](#)

 Not enrolled in AutoPay.

Charges

[View Account History.](#)

ZZZCustomer Overpayments	\$0.00
CDRC	\$17.26
Base Rate	\$94.27
Public Water Usage 0.625"	\$0.00
Late Fee	\$0.00
District Backflow Testing (1 device)	\$0.00
Total	\$111.53

Public Water Usage 0.625" Usage Report ▼

Current

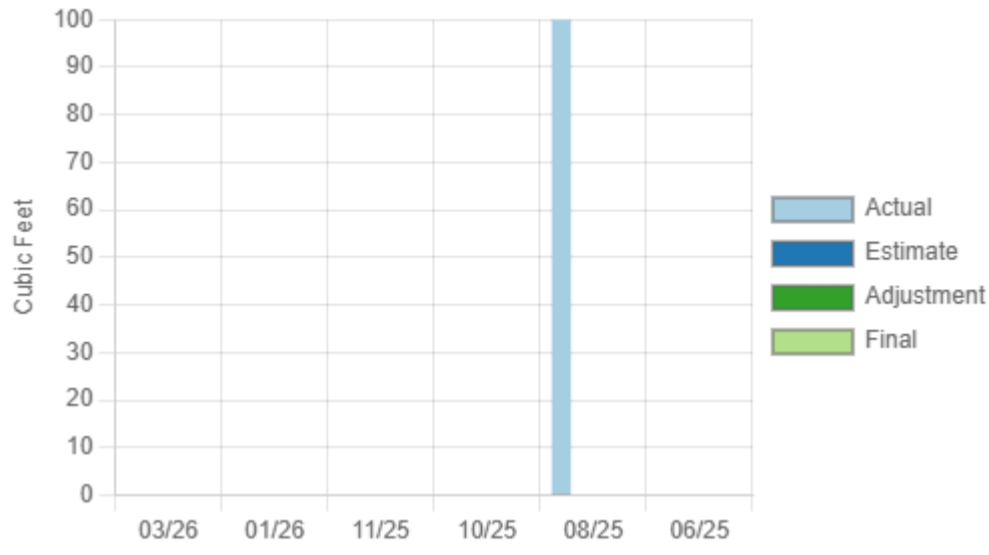
Previous

0.00 cf

0.00 cf

Total

100.00 cf



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Using a BANK ACCOUNT for a one-time payment or as the link for Autopay?
Please call the office at (707) 869-4000 during our regular business hours for assistance.

Current Balance

\$111.53

Due Date

05/10/2026

[\\$ Make a Payment](#)

[C Enroll in AutoPay.](#)

Account Number [Switch Account](#) 

291044-0

R. River Park & Rec

00000 RIVERLANDS AVE

Service Dates

02/15/2026 - 04/14/2026

Services

Base Rate, Public Water Usage 0.625", CDRC

Enrolled in paperless billing - Thanks for saving a tree. [Change](#)

 Not enrolled in AutoPay.

Charges

[View Account History](#)

ZZZCustomer Overpayments	\$0.00
CDRC	\$17.26
Base Rate	\$94.27
Public Water Usage 0.625"	\$0.00
Late Fee	\$0.00
District Backflow Testing (1 device)	\$0.00
<hr/>	
Total	\$111.53

Public Water Usage 0.625" Usage Report ▼

Current

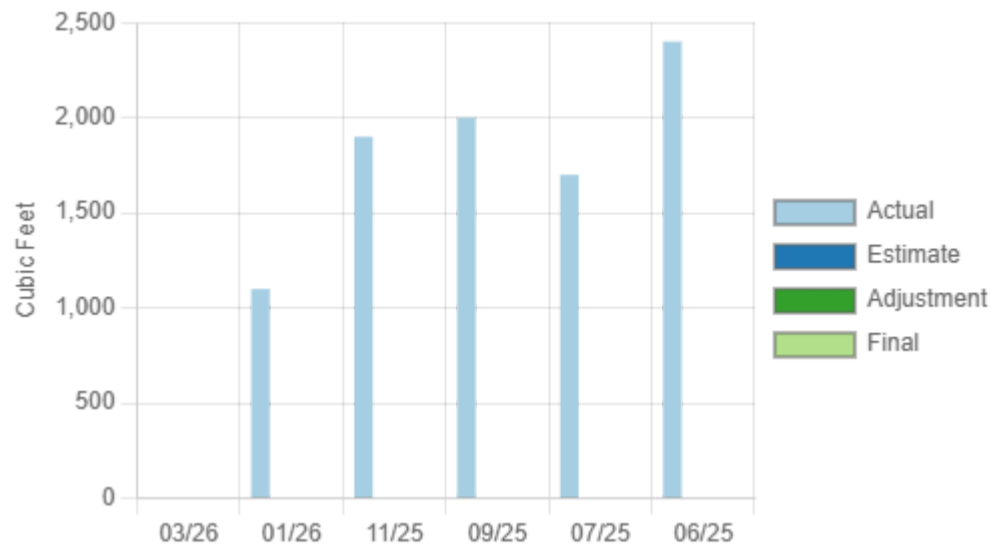
0.00 cf

Previous

1,100.00 cf

Total

9,100.00 cf



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Using a BANK ACCOUNT for a one-time payment or as the link for Autopay?
 Please call the office at (707) 869-4000 during our regular business hours for assistance.

Current Balance

\$122.85

Due Date

05/10/2026

[\\$ Make a Payment](#)

[C Enroll in AutoPay.](#)

Account Number [Switch Account](#) ▼

272202-0

R. RIVER PARK AND REC

00000 RIO NIDO RD

Service Dates

02/15/2026 - 04/14/2026

Services

Base Rate, Public Water Usage 0.625", CDRC

Enrolled in paperless billing - Thanks for saving a tree. [Change](#)

⚠ Not enrolled in AutoPay.

Charges

[View Account History.](#)

ZZZCustomer Overpayments	\$0.00
CDRC	\$17.26
Base Rate	\$94.27
Public Water Usage 0.625"	\$11.32
Late Fee	\$0.00
<hr/>	
Total	\$122.85

[Public Water Usage 0.625" Usage Report](#) ▼

Current

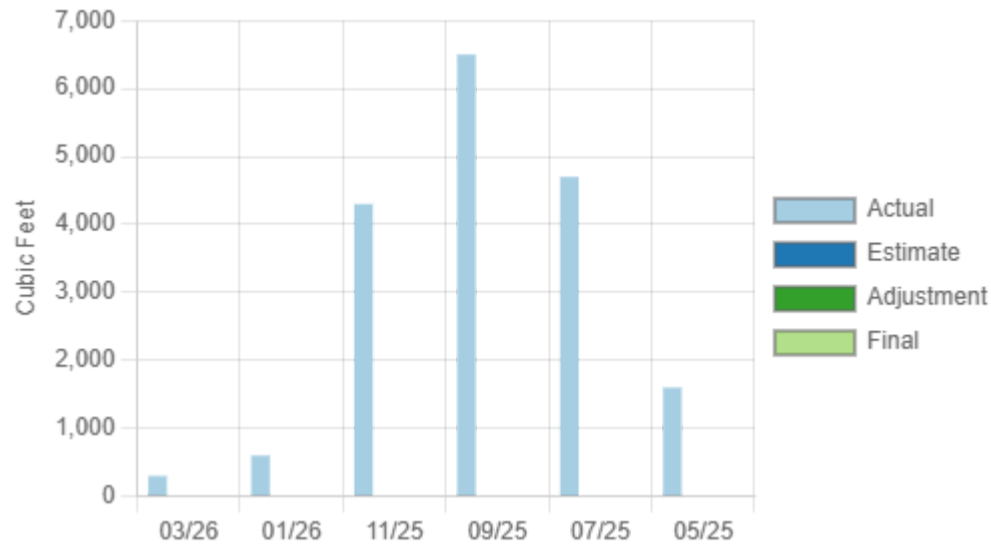
Previous

300.00 cf

600.00 cf

Total

18,000.00 cf



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INVOICE

Customer Number: ACT-00057482
Customer Name: RUSSIAN RIVER REC DEPT
Order No: O-1263851

Invoice No: INV-6063756
Invoice Date: 5/1/2026
Current Billing Period: 5/1/2026 - 5/31/2026
Terms: Net 30
Due Date: 5/31/2026

Bill To
AMANDA BENTON
RUSSIAN RIVER REC DEPT
PO BOX 195
GUERNEVILLE California
95446-0195
United States

Ship To
AMANDA BENTON
14900 Armstrong Woods Road
Guerneville CA 95446
United States

Subtotal:	\$178.00
Tax:	\$6.38
Total:	\$184.38
Amount Credited:	\$0.00
Amount Paid:	\$0.00
Remaining Balance Due:	\$184.38

Ship To: 14900 Armstrong Woods Road Guerneville CA 95446 United States
Site Name: Armstrong woods

Item	Unit Qty	Unit Price	Duration/Service Date	Charge Type	Total Charges	Taxable
Current Billing Period						
Standard Restroom (Std Rest)						
Rental Charge	1	\$43.00	5/1/2026 - 5/31/2026	Recurring	\$43.00	Y
1 Service 1 Day per Week	1	\$109.00	5/1/2026 - 5/31/2026	Recurring	\$109.00	N
Toilet Seat Cover Refill at time of service	1	\$13.00	5/1/2026 - 5/31/2026	Recurring	\$13.00	Y
Sanitation Containment Tray	1	\$13.00	5/1/2026 - 5/31/2026	Recurring	\$13.00	Y
Standard Restroom Subtotal					\$178.00	
Site Subtotal Excluding Tax					\$178.00	
Site Tax					\$6.38	
Site Subtotal					\$184.38	

Invoice Total	\$184.38
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No Proration for Early Pickup

Paying your invoices at USS is now easier than ever with our new user-friendly payment portal. Learn more about our new payment portal, as well as how to read your invoice and where to go with questions, by visiting us at [Doing Business with USS](#). Keep an eye out for an email from noreply@sidetrade.io near your billing date to create and activate your account. For any questions, email ARS@unitedsiteservices.com or call 1.800.TOILETS (select 3 for billing and payment).



UNITED SITE SERVICES

1.800.TOILETS
UnitedSiteServices.com

QUESTIONS ON YOUR INVOICE?

1.800.TOILETS
ARS@UnitedSiteServices.com
UnitedSiteServices.com

**CHECK OR
MONEY ORDERS
PAYABLE TO**

United Site Services
PO Box 660475
Dallas, TX.,
75266-0475
Terms: Net 30



WE ACCEPT -

- American Express
- Visa
- Mastercard
- Discover



**USE THE FOLLOWING LINK TO PAY ONLINE OR SIGN UP FOR
AUTOMATIC PAYMENTS:**

www.myuss.com

1.5% Late charge due on
outstanding balances
more than 30 days from
date of invoice (18% per
annum)

This order is subject to our terms and
conditions, available at
[https://www.unitedsiteservices.com/le
gal-terms-conditions/](https://www.unitedsiteservices.com/legal-terms-conditions/), which are part
of this Agreement

We will never ask you to change remittance information via email.

Please detach this coupon and include with your payment.

Customer ID: ACT-00057482
Customer Name: RUSSIAN RIVER REC DEPT
Invoice Number: INV-6063756
Order Number: O-1263851
Due Date: 5/31/2026

Subtotal: \$178.00
Tax: \$6.38
Total: \$184.38
Amount Remaining: **\$184.38**

Amount Paid:

Please Remit to: United Site Services
PO Box 660475
Dallas, TX 75266-0475





INVOICE

Customer Number: ACT-00057482
Customer Name: RUSSIAN RIVER REC DEPT
Order No: O-1281118

Invoice No: INV-6062591
Invoice Date: 5/1/2026
Current Billing Period: 5/1/2026 - 5/31/2026
Terms: Net 30
Due Date: 5/31/2026

Bill To
AMANDA BENTON
RUSSIAN RIVER REC DEPT
PO BOX 195
GUERNEVILLE California
95446-0195
United States

Ship To
AMANDA BENTON
17826 Orchard Avenue
Guerneville CA 95446
United States

Subtotal:	\$245.00
Tax:	\$7.49
Total:	\$252.49
Amount Credited:	\$0.00
Amount Paid:	\$0.00
Remaining Balance Due:	\$252.49

Ship To: 17826 Orchard Avenue Guerneville CA 95446 United States
Site Name: CR Park

Item	Unit Qty	Unit Price	Duration/Service Date	Charge Type	Total Charges	Taxable
Current Billing Period						
ADA Restroom (ADA Rest)						
Rental Charge	1	\$81.00	5/1/2026 - 5/31/2026	Recurring	\$81.00	Y
1 Service 1 Day per Week	1	\$164.00	5/1/2026 - 5/31/2026	Recurring	\$164.00	N
ADA Restroom Subtotal					\$245.00	
Site Subtotal Excluding Tax					\$245.00	
Site Tax					\$7.49	
Site Subtotal					\$252.49	

Invoice Total	\$252.49
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No Proration for Early Pickup

Paying your invoices at USS is now easier than ever with our new user-friendly payment portal. Learn more about our new payment portal, as well as how to read your invoice and where to go with questions, by visiting us at [Doing Business with USS](#). Keep an eye out for an email from noreply@sidetrade.io near your billing date to create and activate your account. For any questions, email ARS@unitedsiteservices.com or call 1.800.TOILETS (select 3 for billing and payment).



UNITED SITE SERVICES

1.800.TOILETS
UnitedSiteServices.com

QUESTIONS ON YOUR INVOICE?

1.800.TOILETS
ARS@UnitedSiteServices.com
UnitedSiteServices.com

**CHECK OR
MONEY ORDERS
PAYABLE TO**

United Site Services
PO Box 660475
Dallas, TX.,
75266-0475
Terms: Net 30



WE ACCEPT -

- American Express
- Visa
- Mastercard
- Discover



**USE THE FOLLOWING LINK TO PAY ONLINE OR SIGN UP FOR
AUTOMATIC PAYMENTS:**

www.myuss.com

1.5% Late charge due on
outstanding balances
more than 30 days from
date of invoice (18% per
annum)

This order is subject to our terms and
conditions, available at
[https://www.unitedsiteservices.com/le
gal-terms-conditions/](https://www.unitedsiteservices.com/legal-terms-conditions/), which are part
of this Agreement

We will never ask you to change remittance information via email.

Please detach this coupon and include with your payment.

Customer ID: ACT-00057482
Customer Name: RUSSIAN RIVER REC DEPT
Invoice Number: INV-6062591
Order Number: O-1281118
Due Date: 5/31/2026

Subtotal: \$245.00
Tax: \$7.49
Total: \$252.49
Amount Remaining: **\$252.49**

Amount Paid:

Please Remit to: United Site Services
PO Box 660475
Dallas, TX 75266-0475





INVOICE

Customer Number: ACT-00057482
Customer Name: RUSSIAN RIVER REC DEPT
Order No: O-605929

Invoice No: INV-6044436
Invoice Date: 4/24/2026
Current Billing Period: 4/24/2026 - 5/21/2026
Terms: Net 30
Due Date: 5/24/2026

Bill To
NATHAN JUNGE
RUSSIAN RIVER REC DEPT
PO BOX 195
GUERNEVILLE California
95446-0195
United States

Ship To
AMANDA BENTON
WRIGHT DR & DRAKE RD
GUERNEVILLE CA 95446
United States

Subtotal:	\$255.02
Tax:	\$6.94
Total:	\$261.96
Amount Credited:	\$0.00
Amount Paid:	\$0.00
Remaining Balance Due:	\$261.96

Ship To: WRIGHT DR & DRAKE RD GUERNEVILLE CA 95446 United States
Site Name: REC DEPT- Wright DR & Drake Rd

Item	Unit Qty	Unit Price	Duration/Service Date	Charge Type	Total Charges	Taxable
Current Billing Period						
ADA Restroom (ADA Rest)						
Rental Charge	1	\$75.00	4/24/2026 - 5/21/2026	Recurring	\$75.00	Y
1 Service 1 Day per Week	1	\$180.02	4/24/2026 - 5/21/2026	Recurring	\$180.02	N
ADA Restroom Subtotal					\$255.02	
Site Subtotal Excluding Tax					\$255.02	
Site Tax					\$6.94	
Site Subtotal					\$261.96	

Invoice Total	\$261.96
----------------------	-----------------

No Proration for Early Pickup

Paying your invoices at USS is now easier than ever with our new user-friendly payment portal. Learn more about our new payment portal, as well as how to read your invoice and where to go with questions, by visiting us at [Doing Business with USS](#). Keep an eye out for an email from noreply@sidetrade.io near your billing date to create and activate your account. For any questions, email ARS@unitedsiteservices.com or call 1.800.TOILETS (select 3 for billing and payment).



UNITED SITE SERVICES

1.800.TOILETS
UnitedSiteServices.com

QUESTIONS ON YOUR INVOICE?

1.800.TOILETS
ARS@UnitedSiteServices.com
UnitedSiteServices.com

**CHECK OR
MONEY ORDERS
PAYABLE TO**

United Site Services
PO Box 660475
Dallas, TX.,
75266-0475
Terms: Net 30



WE ACCEPT -

- American Express
- Visa
- Mastercard
- Discover



**USE THE FOLLOWING LINK TO PAY ONLINE OR SIGN UP FOR
AUTOMATIC PAYMENTS:**

www.myuss.com

1.5% Late charge due on
outstanding balances
more than 30 days from
date of invoice (18% per
annum)

This order is subject to our terms and
conditions, available at
[https://www.unitedsiteservices.com/le
gal-terms-conditions/](https://www.unitedsiteservices.com/legal-terms-conditions/), which are part
of this Agreement

We will never ask you to change remittance information via email.

Please detach this coupon and include with your payment.

Customer ID: ACT-00057482
 Customer Name: RUSSIAN RIVER REC DEPT
 Invoice Number: INV-6044436
 Order Number: O-605929
 Due Date: 5/24/2026

Subtotal: \$255.02
 Tax: \$6.94
 Total: \$261.96
 Amount Remaining: **\$261.96**

Amount Paid:

Please Remit to: United Site Services
 PO Box 660475
 Dallas, TX 75266-0475





INVOICE

Customer Number: ACT-00057482
Customer Name: RUSSIAN RIVER REC DEPT
Order No: O-482699

Invoice No: INV-6042373
Invoice Date: 4/23/2026
Current Billing Period: 4/23/2026 - 5/20/2026
Terms: Net 30
Due Date: 5/23/2026

Bill To
NATHAN JUNGE
RUSSIAN RIVER REC DEPT
PO BOX 195
GUERNEVILLE California
95446-0195
United States

Ship To
John Condon
Rio Nido Rd & Canyon Seven Rd
RIO NIDO CA 95471
United States

Subtotal:	\$283.77
Tax:	\$6.94
Total:	\$290.71
Amount Credited:	\$0.00
Amount Paid:	\$0.00
Remaining Balance Due:	\$290.71

Ship To: Rio Nido Rd & Canyon Seven Rd RIO NIDO CA 95471 United States
Site Name: *RUSSIAN RIVER REC. DEPT.*

Item	Unit Qty	Unit Price	Duration/Service Date	Charge Type	Total Charges	Taxable
Current Billing Period						
ADA Restroom (ADA Rest)						
Rental Charge	1	\$75.00	4/23/2026 - 5/20/2026	Recurring	\$75.00	Y
1 Service 1 Day per Week	1	\$208.77	4/23/2026 - 5/20/2026	Recurring	\$208.77	N
ADA Restroom Subtotal					\$283.77	
Site Subtotal Excluding Tax					\$283.77	
Site Tax					\$6.94	
Site Subtotal					\$290.71	

Invoice Total	\$290.71
----------------------	-----------------

No Proration for Early Pickup

Paying your invoices at USS is now easier than ever with our new user-friendly payment portal. Learn more about our new payment portal, as well as how to read your invoice and where to go with questions, by visiting us at [Doing Business with USS](#). Keep an eye out for an email from noreply@sidetrade.io near your billing date to create and activate your account. For any questions, email ARS@unitedsiteservices.com or call 1.800.TOILETS (select 3 for billing and payment).



UNITED SITE SERVICES

1.800.TOILETS
UnitedSiteServices.com

QUESTIONS ON YOUR INVOICE?

1.800.TOILETS
ARS@UnitedSiteServices.com
UnitedSiteServices.com

**CHECK OR
MONEY ORDERS
PAYABLE TO**

United Site Services
PO Box 660475
Dallas, TX.,
75266-0475
Terms: Net 30



WE ACCEPT -

- American Express
- Visa
- Mastercard
- Discover



**USE THE FOLLOWING LINK TO PAY ONLINE OR SIGN UP FOR
AUTOMATIC PAYMENTS:**

www.myuss.com

1.5% Late charge due on
outstanding balances
more than 30 days from
date of invoice (18% per
annum)

This order is subject to our terms and
conditions, available at
[https://www.unitedsiteservices.com/le
gal-terms-conditions/](https://www.unitedsiteservices.com/legal-terms-conditions/), which are part
of this Agreement

We will never ask you to change remittance information via email.

Please detach this coupon and include with your payment.

Customer ID: ACT-00057482
 Customer Name: RUSSIAN RIVER REC DEPT
 Invoice Number: INV-6042373
 Order Number: O-482699
 Due Date: 5/23/2026

Subtotal: \$283.77
 Tax: \$6.94
 Total: \$290.71
 Amount Remaining: **\$290.71**

Amount Paid:

Please Remit to: United Site Services
 PO Box 660475
 Dallas, TX 75266-0475





1-800-295-5510
uline.com

**ORDER
CONFIRMATION**

ORDER # 51464751
PO # AMANDA
SHIPMENT 1 of 1

Thank you for your order!

SOLD TO: RUSSIAN RIVER REC & PARK DIST
PO BOX 195
GUERNEVILLE CA 95446-0195

SHIP TO: RUSSIAN RIVER REC & PARK DIST
14900 ARMSTRONG WOODS RD
ATTN: NATE LESTER
GUERNEVILLE CA 95446-7802

CUSTOMER NUMBER			SHIP VIA	ORDER DATE	SHIP DATE	TERMS
21960468			PARCEL	05/04/26	05/04/26	NET 30
QUANTITY	U/M	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXT. PRICE	
3	CT	S-15537	ULINE INDUSTRIAL TRASH LINERS - 55-60 GALLON, 2 MIL, BLACK	87.00	261.00	
2	CT	S-21319	ULINE DOG WASTE BAGS - 8 X 13"	55.00	110.00	
SUB-TOTAL			SALES TAX	SHIPPING/HANDLING	TOTAL	
371.00			34.46	102.91	508.37	

NOTE:

DELIVERY TIME 1 BUSINESS DAY.

SHIPMENT #1 SHIPPED 05/04/26

ATTENTION: AMANDA BENTON

[CHECK ORDER STATUS](#)

THANK YOU FOR YOUR ORDER. ULINE'S [TERMS AND CONDITIONS](#) APPLY.



Fine Tree Care

321 So. Main St., PMB 3
Sebastopol, CA 95472
707-874-2018

office@sonomatree.com
www.sonomatree.com

Invoice #22506

Date: 04/09/2026

From: Jeff Rebischung

Invoice For

Nate Lester, RR Rec. & Park Dept.

17448 River Ln
Guerneville, CA 95446

Location

17448 River Ln
Guerneville, CA 95446

Customer Contact

mobile: 707-484-4771
nate.lester@rrrpd.org

ITEM DESCRIPTION	AMOUNT
------------------	--------

1) Demolition: cut, leave trunk material, chip brush	\$ 1,000.00
--	-------------

EXPEDITED SCHEDULEING

Clear pathway for regional park location where large Bay tree fell across the trail leading to the river beach.

Cut two (co-dominant) trunks to remove an approximate 8-foot long section of trunk across the pathway so as to open the pathway to pedestrian traffic on the single-file line pathway. Cut into rounds and set aside on the upriver side of the tree trunk and canopy.

Trim fallen Bay tree canopy where it interferes with the pathway leading to the river beach. Haul out those branches and chip.

Payment in full is due immediately upon completion of the work and may be paid by cash, check, or credit card. A non-refundable 2.99% SURCHARGE will be added to all payments made by credit card. Please mail checks to the above address. As a small business we appreciate your prompt attention to this matter. Please use the contact information above for inquiries about this invoice.

INVOICE TOTAL	\$ 1,000.00
---------------	-------------



PO Box 49
 Guerneville, CA 95446

*E

Account number 725-213

Payment Due Date	6/5/2026
New Balance	155.12
Minimum Payment	51.70

Amt. Enclosed

\$ _____

Make check payable to: TRUE VALUE HARDWARE
 or pay online at <https://bit.ly/chgpayacct>

[] Check here if new address (print changes on reverse side)

RUSSIAN RIVER PARKS & REC
 PO BOX 195
 GUERNEVILLE CA 95446-0195

CHARGE DEPT
 PO BOX 111323
 PITTSBURGH, PA 15238-0723



admin@rrrpd.org

To ensure proper credit, please write your account # on your check and return this portion with your payment.

ACCOUNT SUMMARY		TRUE VALUE HARDWARE		PAYMENT INFORMATION	
Previous Balance	-62.25	Account Name	RUSSIAN RIVER PARKS & R	Payment Due Date	6/5/2026
New Payments and Credits	-25.05	Account Number	725-213	Statement Balance	155.12
New Purchases	242.42	Statement Closing Date	5/5/26	New Minimum Payment	51.70
Fees Charged	0.00			Past Due	0.00
Interest Charged	0.00			Minimum Payment Due	51.70
Statement Balance	155.12				

Notice: See reverse side for important information.

Transactions

Date	Reference	Description	Amount
4/7/26	405959	INVOICE	26.71
4/8/26	405989	INVOICE	17.03
4/16/26	406217	INVOICE	26.58
4/28/26	406523	INVOICE	31.97
4/29/26		Mail Payment Thank You	-25.05
4/30/26	406582	INVOICE	34.00
5/5/26	406708	INVOICE	106.13



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 REPLACE YOUR SCREENS!**

True Value
 of Guerneville

Call or text for pricing: (707) 869-2832!

Account Name RUSSIAN RIVER PARKS & R
 Account Number 725-213

Fees

TOTAL FEES FOR THIS PERIOD 0.00

Interest Charged

TOTAL INTEREST FOR THIS PERIOD 0.00

2026 Totals Year-to-date	
Total Fees Charged in 2026	0.00
Total Interest Charged in 2026	0.00

INTEREST CHARGE CALCULATION

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate (Average Daily Balance)	Interest Charge
Purchases	21.00% Monthly Periodic Rate 1.75 %	\$7.87	0.00

**TRUE VALUE
15600 River Rd
P.O. Box 49
Guerneville, CA, 95446
PHONE: (707) 869-2832**

PAGE NO 1

RUSSIAN RIVER PARKS & REC
P.O. BOX 195
GUERNEVILLE CA 95446

CUST # 213
TERMS: Discount@P.O.S.

INV # 405959
DATE : 4/07/26
CLERK: SERGIO
TERM # 554

DUE DATE: 5/10/26

TIME : 9:32
DUPLICATE
* INVOICE *

QUANTITY	UM	ITEM	DESCRIPTION	SUG. PRICE	PRICE/PER	EXTENSION
5	EA	T8430092	1/4 PLAS SHRUB BRASS TIP	3.99	3.591/EA	17.96C
11	EA	197913	1/2 WHT Male Adapter	2.49	.59 /EA	6.49
001 Guerneville Store e			24.459			
** AMOUNT CHARGED TO ACCOUNT **				26.71	TAXABLE	24.45
					NON-TAXABLE	0.00
					SUB-TOTAL	24.45
					TAX AMOUNT	2.26
					TOTAL INVOICE	26.71

(Nate Wester)

X _____
Received By

**TRUE VALUE
15600 River Rd
P.O. Box 49
Guerneville, CA, 95446
PHONE: (707) 869-2832**

PAGE NO 1

RUSSIAN RIVER PARKS & REC
P.O. BOX 195
GUERNEVILLE CA 95446

CUST # 213
TERMS: Discount@P.O.S.

INV # 405989
DATE : 4/08/26
CLERK: ROBERT
TERM # 556

DUE DATE: 5/10/26

TIME : 8:37
DUPLICATE
* INVOICE *

QUANTITY	UM	ITEM	DESCRIPTION	SUG. PRICE	PRICE/PER	EXTENSION
1	EA	259037	16PK STL Hex Nut	4.99	4.491/EA	4.49C
2	EA	H	RUBBER WASHER		3.19 /EA	6.38
1	EA	134187	5/16x1/4MPT Barb Insert	4.99	4.491/EA	4.49C
1	EA	H270012E	USS FLAT WASHERS Z 3/8 5LB	16.49	.225/EA	.23C
001 Guerneville Store e			15.594			
** AMOUNT CHARGED TO ACCOUNT **				17.03	TAXABLE	15.59
					NON-TAXABLE	0.00
					SUB-TOTAL	15.59
					TAX AMOUNT	1.44
					TOTAL INVOICE	17.03

(Nate Wester)

X *Nate Wester*
Received By

TRUE VALUE
15600 River Rd
P.O. Box 49
Guerneville, CA, 95446
PHONE: (707) 869-2832

PAGE NO 1

RUSSIAN RIVER PARKS & REC
P.O. BOX 195
GUERNEVILLE CA 95446

CUST # 213
TERMS: Discount@P.O.S.

INV # 406217
DATE : 4/16/26
CLERK: DANI
TERM # 551

DUE DATE: 5/10/26

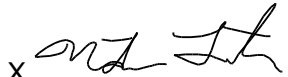
TIME :11:16
DUPLICATE
* INVOICE *

QUANTITY	UM	ITEM	DESCRIPTION	SUG. PRICE	PRICE/PER	EXTENSION
1	EA	215509	2x10 WHT Gorilla Tape	8.49	7.641/EA	7.64C
2	EA	661199	1/4x3 Eye Bolt	1.29	1.161/EA	2.32C
1	EA	124513	5000CT 1/4" Staples	6.99	6.291/EA	6.29C
6	EA	H	General Merchandise		.15 /EA	.90
2	EA	41	Key, General KEYS CUT BY GAVIN	3.99	3.591/EA	7.18C
001 Guerneville Store e			24.335			

** AMOUNT CHARGED TO ACCOUNT ** 26.58 TAXABLE 24.33
NON-TAXABLE 0.00
SUB-TOTAL 24.33
TAX AMOUNT 2.25
TOTAL INVOICE 26.58

(CLUB#2000001867)

(Nate Wester)

X 
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TRUE VALUE
15600 River Rd
P.O. Box 49
Guerneville, CA, 95446
PHONE: (707) 869-2832

PAGE NO 1

RUSSIAN RIVER PARKS & REC
P.O. BOX 195
GUERNEVILLE CA 95446

CUST # 213
TERMS: Discount@P.O.S.

INV # 406523
DATE : 4/28/26
CLERK: CHRIS
TERM # 551

DUE DATE: 6/10/26

TIME :12:09
DUPLICATE
* INVOICE *

QUANTITY	UM	ITEM	DESCRIPTION	SUG. PRICE	PRICE/PER	EXTENSION
2	EA	829887	p 3/8" DBL End Bolt Snap	4.49	4.041/EA	8.08C
2	EA	661264	5/16x5 Eye Bolt	1.79	1.611/EA	3.22C
5	EA	206868	p 6" Large RED Ladder Hook	3.99	3.591/EA	17.96C
001 Guerneville Store e			29.264			

** AMOUNT CHARGED TO ACCOUNT ** 31.97 TAXABLE 29.26
NON-TAXABLE 0.00
SUB-TOTAL 29.26
TAX AMOUNT 2.71
TOTAL INVOICE 31.97

(Nate Wester)

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**TRUE VALUE
15600 River Rd
P.O. Box 49
Guerneville, CA, 95446
PHONE: (707) 869-2832**

PAGE NO 1

RUSSIAN RIVER PARKS & REC
P.O. BOX 195
GUERNEVILLE CA 95446

CUST # 213
TERMS: Discount@P.O.S.

INV # 406582
DATE : 4/30/26
CLERK: ROBERT
TERM # 569

DUE DATE: 6/10/26

TIME : 8:21
DUPLICATE
* INVOICE *

QUANTITY	UM	ITEM	DESCRIPTION	SUG. PRICE	PRICE/PER	EXTENSION
10	EA	41	Key, General	3.99	2.88 /EA	28.80Q
			DISCOUNT: 1.11%			
2	EA	406014	Key Tag, Colored	1.29	1.161/EA	2.32C
001 Guerneville Store e			31.129			
** AMOUNT CHARGED TO ACCOUNT **				34.00	TAXABLE	31.12
					NON-TAXABLE	0.00
					SUB-TOTAL	31.12
					TAX AMOUNT	2.88
					TOTAL INVOICE	34.00

(Nate Wester)

X 
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**TRUE VALUE
15600 River Rd
P.O. Box 49
Guerneville, CA, 95446
PHONE: (707) 869-2832**

PAGE NO 1

RUSSIAN RIVER PARKS & REC
P.O. BOX 195
GUERNEVILLE CA 95446

CUST # 213
TERMS: Discount@P.O.S.


INV # 406708
DATE : 5/05/26
CLERK: CHRIS
TERM # 551

DUE DATE: 6/10/26

TIME : 1:30
DUPLICATE
* INVOICE *

QUANTITY	UM	ITEM	DESCRIPTION	SUG. PRICE	PRICE/PER	EXTENSION
3	EA	H842064	10x14 Danger Keep Out	5.99	5.391/EA	16.17C
1	EA	810150	100PK 8" BLK Cable Tie	9.99	8.991/EA	8.99C
2	EA	6582696	Orange Mesh Barrier 4'x50'	39.99	35.991/EA	71.98C
001 Guerneville Store e			97.141			
** AMOUNT CHARGED TO ACCOUNT **				106.13	TAXABLE	97.14
					NON-TAXABLE	0.00
					SUB-TOTAL	97.14
					TAX AMOUNT	8.99
					TOTAL INVOICE	106.13

(Nate Wester)

X 
Received By

Change of Address

Please print address changes in blue or black ink.

BILLING RIGHTS SUMMARY

What to do if you think you find a mistake on your statement.

If you think there is an error on your statement, write to:

UNIVERSAL CHARGE ACCOUNTS, INC., P.O. Box 111323, Pittsburgh, PA 15238

In your letter, give us the following information:

- *Account Information:* Your name and account number.
- *Dollar Amount:* The dollar amount of the suspected error.
- *Description of Problem:* Describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement.

You must notify us of any potential errors in writing. You may call us, but if you do, we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We will not try to collect the amount in question, or report you as delinquent on that account.
- The charge in question may remain on your statement and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question, or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount balance against your credit limit.

FINANCE CHARGE

BUYER agrees to pay a FINANCE CHARGE on the balance of the Account (including current purchases) from the date of the purchase, based upon the following conditions, except as set forth in (d) below: (a) The FINANCE CHARGE will be computed by applying the Monthly Periodic Rate to the Average Daily Balance (including new purchases) of the Account for the billing cycle; (b) The Average Daily Balance is obtained by adding purchases and subtracting payments, credits, and unpaid Finance Charge each day from the previous day's ending balance. The daily balances are then added up for the entire billing cycle and the total is divided by the number of days in the billing cycle, resulting in the Average Daily Balance; (c) The FINANCE CHARGE is computed by multiplying the Monthly Periodic Rate as shown on the front of the statement by the Average Daily Balance. If the resulting FINANCE CHARGE is less than \$.50, a minimum FINANCE CHARGE of \$.50 will be applied against the account; (d) There will be no FINANCE CHARGE for a monthly billing cycle if the Previous Balance shown on the statement is \$0, is a credit balance, or the totals payments and credits received during the billing cycle equal or exceed such Previous Balance, or if the Annual Percentage Rate and Monthly Periodic Rate equal 0.00%.

Rights to collect payments have been assigned to Universal Charge Accounts, Inc.

Send payments only to **UNIVERSAL CHARGE ACCOUNTS, INC.**, PO Box 111323, Pittsburgh, PA 15238

Friedman's



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Friedman's Home Improvement
PO Box 7707
San Francisco, CA 94120
USA
707-588-7650

Russian River Rec & Park

P O Box 195
Guerneville, CA 95446
USA

Statement CS-0279537
Date 04/30/2026
Customer 0003425
Page 1 / 1

Statement CS-0279537
Date 04/30/2026
Customer 0003425

Date	Invoice	Amount	Due Date	Job / Site	Transaction number	Due Date	Invoice	Amount
04/20/2026	INV21797537	430.74	05/10/2026		001-SRCS01-1776714321488	05/10/2026	INV21797537	430.74
		430.74						430.74
		430.74				Total Due:		430.74

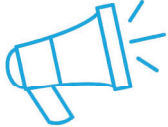


PRIMO
BRANDS™

Account Number: 6700899036
Invoice Number: 06E6700899036
Activity From: 04/13/26 - 05/12/26
Billing Date: 05/14/26
Delivery Address: RUSSIAN RIVER REC & PARK DISTRICT
15010 ARMSTRONG WOODS RD
GUERNEVILLE CA 95446

Previous Balance	\$209.69
Payments / Credits	\$0.00
Current Activity from 04/13/26 - 05/12/26	\$90.77
Total Account Balance as of 05/14/26	\$300.46

To pay your bill and view your upcoming deliveries, visit us at ReadyRefresh.com



News for You

Exciting new products and flavors have arrived! Explore Saratoga Collections Mango Dragon fruit, and Splash Refreshers new sparkling flavor, Acai Grape. Try our new Pure Life Baby water in 8oz bottles, perfect for formula and little ones. Add to your next order.

Date	Ticket #	Qty	Description	Unit Price	Amount
			PREVIOUS BALANCE		209.69
5/12	5098051146	4	PURE LIFE BRAND DRINKING WATER 5 GALLON BOTTLE	16.49	65.96
		4	5 GALLON BOTTLE DEPOSIT	0.00	0.00
		4	5 GALLON BOTTLE RETURN	0.00	0.00
		1	DELIVERY FEE		14.99
4/28	E7012457		RENT (04/28-05/25)		8.99
			SALES TAX		0.83
Total Account Balance as of 05/14/26					\$300.46

Product, rental, and delivery prices are subject to change and may vary over time. Please refer to our terms and conditions for details. Thank you for being a valued customer.

Detach below stub and return with your payment

Page 1 of 1



PO Box 30080
College Station, TX 77842

Payments made easy!
Scan for a safe and secure payment



ACCOUNT NUMBER - 6700899036 INVOICE NUMBER - 06E6700899036

Total Amount Due by 06/03/26 \$300.46

Amount Enclosed: \$

122167008990368 0009077 00300466 5

ADDRESS SERVICE REQUESTED

RUSSIAN RIVER REC & PARK DISTRICT
PAIGE MACDONNELL
PO BOX 195
GUERNEVILLE CA 95446-0195

Please send payment to:

Primo Brands™
BlueTriton Brands, Inc.
PO Box 9001000
Louisville, KY 40290-1000

Maintenance report: park updates

Fri, 15 May 26

Maintenance Activities Completed

General park maintenance across all locations

- Weeding, mowing, blowing, trash and animal waste removal
- Installed locks on trash cans at Angelo Bowles Park to prevent household garbage overflow
- Repaired bench at Pacheco Park
- Fixed tennis court nets at Pacheco Park
- Trimmed trees at J.K. Wright Park
- Inspected playground structures at all parks
- Repaired swings at J.K. Wright Park

Safety Issues & Tree Management

- Removed unsafe locust tree in island between parking area and Old Cazadero Road at Pacheco Park
- Completed safety removal after determining tree was hazardous

Dam Operations & Access

Vacation Beach Dam & Johnson's Beach

- Changed winter lock to summer lock at Johnson's Beach Dam gate
- Provided keys to Russian River Fire Department and Sonoma County Sheriff Substation for gate access
- Excavated and exposed damaged I-beam and brackets at locations #5 and #6 at Vacation Beach Dam
- Dam footing exposed, brackets ready for inspection


Vendor Coordination & Documentation

- Contacted vendors for quotes to locate rebar in Vacation Beach Dam footing
- Searched through records and shop for all information on both Vacation Beach Dam and Johnson's Beach Dam
- Compiled historical documentation for dam maintenance projects

Johnson's Beach Dam

Flash Board Installation Plan — Step-by-Step Project Description

Russian River Recreation and Park District

NOTE: Steps marked with  **DATE/TIMELINE REQUIRED** need specific dates to be confirmed before work begins. Coordinate with the Department of Fish and Wildlife and all contractors prior to finalizing the schedule.

Phase 1: Pre-Installation Preparation

STEP 1: Confirm Material Delivery

All flash boards and barrier boards are provided by the Russian River Recreation and Park District. Materials must not be left at the job site overnight — all materials are to be stored at The Shop when not in use. Before any installation work begins, confirm that all materials have been delivered to The Shop and inventoried.

- 4x12x10 ft flash boards — quantity sufficient for Bays 2–9, 16–22
- 4x6x10 ft adjustment timbers for spillway fine-tuning
- 4x4x20 ft barrier boards — minimum 6 units (for Bays 9–10) plus columns 10, 12, 14, 16, 18, 20
- 2x6 Douglas fir keepers for Bays 9–10
- Yellow 2x6x10 ft safety barrier boards for Bays 3–7 and 19–22
- Hardware: clamps, through-bolts, and fasteners

 **DATE REQUIRED:** *Confirm material delivery date to The Shop with the Park District prior to mobilization.*

STEP 2: Safety Barrier Installation

Safety barrier boards must NOT be installed too early — if installed before adequate water level is reached, the pins will not hold the boards in place. Installation should occur concurrently with the final bays being impounded, or when the water level is sufficient to support the boards.

- Monitor water level and coordinate timing with the final impounding sequence before proceeding
- Install yellow 2x6x10 ft safety barrier boards in Bays 3–7 (Johnson's Beach side) when water level allows
- Install yellow 2x6x10 ft safety barrier boards in Bays 19–22 (Neely Roadside) when water level allows
- Through-bolt each safety board into the steel columns along the dam face
- Inspect all bolted connections for security before proceeding

STEP 3: Coordinate Fish Ladder & Contractor Logistics

Bay 18 serves as the fish ladder and requires no timber installation. A separate contractor handles all fish ladder work. Confirm scope boundaries and scheduling to avoid conflicts.

- Confirm separate contractor scope covers Bay 18 fish ladder only
- Establish communication protocol between contractors for overlapping work zones

- Ensure Bay 18 remains clear of flash board materials throughout the project

 **DATE REQUIRED: Confirm fish ladder contractor mobilization date to coordinate sequencing.**

Phase 2: Standard Flash Board Installation

2A — Neely Roadside (Bays 22 to 16)

STEP 4: Install Flash Boards in Bays 22, 21, 20, 19

Install 4x12x10 ft flash boards by hand to full height in each bay. Work from Bay 22 toward Bay 19 (moving south toward the fish ladder).

- Install flash boards in Bay 22 to full height
- Install flash boards in Bay 21 to full height
- Install flash boards in Bay 20 to full height
- Install flash boards in Bay 19 to full height
- Verify seating and alignment in each bay before moving to the next

STEP 5: Skip Bay 18 — Fish Ladder

Bay 18 is designated as the fish ladder. No flash board installation is performed here. Confirm the area is clear and hand off to the fish ladder contractor as scheduled.

- Confirm Bay 18 is free of flash board materials
- Coordinate handoff with fish ladder contractor

STEP 6: Install Flash Boards in Bays 17 and 16

Continue Neely Roadside installation south of the fish ladder.

- Install 4x12x10 ft flash boards to full height in Bay 17
- Install 4x12x10 ft flash boards to full height in Bay 16
- Inspect all Neely Roadside bays (22–16, excluding 18) for complete and secure installation

2B — Johnson's Beach Side (Bays 2 to 8)

STEP 7: Install Flash Boards in Bays 2 Through 8

Install 4x12x10 ft flash boards by hand to full height across all seven bays on the Johnson's Beach side. Work sequentially from Bay 2 toward Bay 8.

- Install flash boards in Bay 2 to full height
- Install flash boards in Bay 3 to full height
- Install flash boards in Bay 4 to full height
- Install flash boards in Bay 5 to full height
- Install flash boards in Bay 6 to full height
- Install flash boards in Bay 7 to full height
- Install flash boards in Bay 8 to full height
- Inspect all Johnson's Beach bays (2–8) for complete and secure installation

Phase 3: Special Installation — Bays 9 and 10 (After June 15)

⚠ DATE-LOCKED: Bays 9 and 10 installation must NOT begin before June 15. This is a firm scheduling constraint.

STEP 8: Install 2x6 Douglas Fir Keepers (Bays 9–10)

Before placing the special flash boards, install keepers on each side of Bays 9 and 10 to hold the timbers securely in position during the construction process.

- Install one 2x6 Douglas fir keeper on each side of Bay 9
- Install one 2x6 Douglas fir keeper on each side of Bay 10
- Confirm keepers are properly secured before proceeding

STEP 9: Lay Special Flash Boards Against Upstream Column (Bays 9–10)

In Bays 9 and 10, the flash boards are oriented differently from the standard bays — they lay against the upstream column rather than being stacked vertically.

- Position special flash boards to lay against the upstream column in Bay 9
- Position special flash boards to lay against the upstream column in Bay 10
- Confirm boards are held securely by the Douglas fir keepers on each side

STEP 10: Clamp 4x4x20 Barrier Boards to I-Beam Top (Bays 9–10)

Prior to impounding, attach 4x4x20 ft barrier boards to the top of the I-beam to secure the exposed steel before water is impounded.

- Clamp the first 4x4x20 ft barrier board to the I-beam top
- Install all 5 barrier boards (5x 4x4x20 ft) to the exposed steel at Bays 9–10
- Verify all clamps are tightened and boards are flush to the I-beam

STEP 11: Clamp 4x4x20 Barrier Boards to Columns 10 Through 20

Extend the barrier board system by clamping 4x4x20 ft boards to each of the specified columns along the dam.

- Clamp barrier board to Column 10
- Clamp barrier board to Column 12
- Clamp barrier board to Column 14
- Clamp barrier board to Column 16
- Clamp barrier board to Column 18
- Clamp barrier board to Column 20
- Inspect all clamp connections across columns before impounding

Phase 4: Spillway Bays 11–14 — Phased Installation

The spillway bays (11–14) require a carefully staged installation that responds to actual water rise. Do not proceed to the next row until the water level condition for that phase is met. Department of Fish and Wildlife monitoring is required throughout this phase.

STEP 12: Activate DFW Downstream Monitoring

Before any spillway installation begins, ensure the Department of Fish and Wildlife downstream monitoring program is active and staffed.

- Deploy downstream monitoring equipment
- Begin recording river width measurements every 15 minutes
- Confirm Russian River Recreation and Park District staff are on-site to conduct monitoring
- Establish logging protocol — records must be maintained throughout all spillway installation phases

 **DATE REQUIRED: Confirm start date for DFW monitoring with the Department of Fish and Wildlife. Monitoring must be active before Step 13 begins.**

STEP 13: Spillway Phase 1 — Install First 2 Rows of Flash Boards

Begin the initial spillway installation with the first two rows of 4x12x10 ft flash boards in Bays 11–14.

- Install Row 1 of 4x12x10 ft flash boards across Bays 11–14
- Install Row 2 of 4x12x10 ft flash boards across Bays 11–14
- Monitor downstream river width every 15 minutes throughout installation
- Pause and observe — do NOT add Row 3 until water rises over the first 2 rows

 **TIMELINE REQUIRED: Record the date and time water first overtops Rows 1–2 to document progression.**

STEP 14: Spillway Phase 2 — Add Row 3 After Water Overtops Rows 1–2

Once the water level rises and crests over the first two rows of flash boards, proceed to install the third row.

- Confirm water has risen over Rows 1 and 2 before proceeding
- Install Row 3 of 4x12x10 ft flash boards across Bays 11–14
- Continue 15-minute river width monitoring
- Pause — do NOT add Row 4 until water rises over 3 rows

 **TIMELINE REQUIRED: Document the date/time Row 3 is installed and conditions observed.**

STEP 15: Spillway Phase 3 — Add Row 4 After Water Overtops 3 Rows

Once water crests over all three existing rows, add the fourth row of flash boards.

- Confirm water has risen over Rows 1, 2, and 3 before proceeding
- Install Row 4 of 4x12x10 ft flash boards across Bays 11–14
- Continue 15-minute river width monitoring

 **TIMELINE REQUIRED: Document the date/time Row 4 is installed and conditions observed.**

STEP 16: Spillway Phase 4 — Add Final 2 Rows of 4x6 Flash Boards

Complete the spillway installation by adding two rows of the smaller 4x6x10 ft flash boards for fine elevation adjustment.

- Install Row 5 of 4x6x10 ft flash boards across Bays 11–14
- Install Row 6 of 4x6x10 ft flash boards across Bays 11–14
- Monitor water level against concrete top
- Use 4x6x10 ft adjustment timbers to fine-tune water level — target is 1.5 inches below the concrete top
- Adjust timbers as needed until target elevation is stable
- Continue 15-minute river width monitoring until installation is confirmed complete

Phase 5: Final Inspection & Closeout

STEP 17: Full Dam Inspection

Conduct a comprehensive walk of the entire dam structure to verify all installation work before closing out the project.

- Verify all bays (2–9, 16–22, excluding 18) have flash boards installed to full height
- Confirm Bays 9–10 barrier boards are properly clamped to the I-beam and all 6 columns
- Inspect Bays 11–14 spillway to confirm 1.5" below concrete top elevation is maintained
- Check all safety barrier boards (Bays 3–7 and 19–22) for secure through-bolt connections
- Confirm fish ladder (Bay 18) is clear and contractor work is complete

 **DATE REQUIRED: Schedule final inspection date with Park District and all contractors.**

STEP 18: Conclude DFW Monitoring & Submit Records

Once the spillway installation is complete and the water level is stable, formally conclude the Department of Fish and Wildlife monitoring program.

- Confirm water level is stable at 1.5" below concrete top for a defined observation period
- Compile all 15-minute river width monitoring records
- Submit monitoring records to the Department of Fish and Wildlife per regulatory requirements

 **DATE REQUIRED: Confirm with DFW the required observation/hold period before monitoring can be concluded, and the submission deadline for monitoring records.**

Key Dates & Timelines Summary

Step	Date/Timeline Needed	Confirmed Date
Step 1	Material delivery date	
Step 3	Fish ladder contractor mobilization date	
Steps 8–11	Bays 9–10 start date (not before June 15)	After June 15
Step 12	DFW monitoring start date	
Steps 13–15	Date/time each water overtop event occurs	Record as observed

Step 17	Final inspection date	
Step 18	DFW monitoring conclusion & records submission deadline	