



Agenda

Board of Directors SPECIAL Meeting

June 24th, 2026

Special Meeting 6:00 PM

15010 Armstrong Woods Rd, Guerneville, CA

The public can attend in person at 15010 Armstrong Woods Rd, Guerneville, CA

A) CALL TO ORDER _____ 6:00 PM

- 1) Announce Board members and Staff present

B) PUBLIC COMMENT - INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA
–Members of the public who wish to address the Board of Directors during the meeting are asked to email their questions or statements in advance of the meeting by Tuesday at 5 pm to admin@rrrpd.org or leave a message at 707.869.9184. Please be advised that statements or questions received electronically will be read aloud during the meeting. In addition, public comments can be made during the meeting. Comments and/or written statements will be limited to two minutes each.

C) County Claims and Warrants _____ 6:15 PM

Public Comment
Discussion/Action

D) Fiscal Standing with Sonoma County _____ 6:35 PM

Public Comment
Discussion/Action

E) Approval of Minutes _____ 6:55 PM

Public Comment
Discussion/Action

F) Hiring Temporary Help _____ 7:20 PM

Public Comment
Discussion/Action

G) Onboarding the consulting project manager for Vacation Beach Dam _____ 7:30 PM

Public Comment
Discussion/Action

ADJOURN 7:45 PM

To: **County of Sonoma Claims Section**
ACTTC-Claims@sonoma-county.org

**District Claims Payment
Request Form**

FY 25-26

From: **Russian River Recreation and Park District**

Date: **06/24/2026**

Payment Method:
(check only one)

Payment Transmitted by
ACTTC



Check Pick-up
by District



Wire (wire request
form also required)

The claims which are to be paid by the following payments are in conformity with California Government Code, section 900, et seq., and have been audited and approved by us. You are hereby authorized and directed to issue payments as follows:

Bus Unit	Supplier Name	Supplier ID	Dept ID	Fund	Account	Subsidiary Code	Amount	Invoice Number/Description
SC002	Cassie Wiedmann LLC	34726	67040100	72301	51206		\$ 1,560.00	62026
SC002	Edward Jones	6875	67040100	72301	50705		\$ 177.60	Simple IRA Contributions
SC002	Edward Jones	6875	67040100	72301	50702		\$ 177.60	Simple IRA Contributions
SC002	Garcia Family Yard Services	28672-2	67040100	72301	52111		\$ 2,495.00	1392
SC002	Kings Sport & Tackle	14857	67040100	72301	51077		\$ 76.46	Inv 1-1 06/03/26
SC002	Recology Sonoma Marin	21946-6	67040100	72301	52041		\$ 814.93	05/01/26-05/31/26
SC002	Republic Services	7653-3	67040100	72301	51031		\$ 17.00	2178672
SC002	Sonoma Landworks	8412	67040100	72301	52111		\$ 600.00	8330-2
SC002	Sweetwater Springs	5647	67040100	72301	52191		\$ 230.38	333185-0, 321179-0
SC002	True Value	6334-1	67040100	72301	51077		\$ 256.24	406708, 407123, 407208, 407429, 407583, 407677
SC002	United Site Services	2275-3	67040100	72301	51031		\$ 1,078.69	6124354, 6122460, 6101148, 6099564. 114-14236278
SC002	US BANK - ACH - RR Rec Parks 1918	2561-8	67040100	72301	52191		\$ 452.23	4246 0445 5577 1918
SC002	Department of Water Resources - DAM Fee	386-34	67040100	72301	51244		\$ 3,435.00	2026-2026 Annual Dam 1800181484
SC002	Daniella Hernandez	261690	67040100	72301	52111		\$ 600.00	Invoice 011
SC002	Lamberts	6878	67040100	72301	52061		\$ 240.92	
SC002			67040100	72301				
SC002			67040100	72301				
Total this Page							\$ 12,212.05	

Approved By:					
Signature		Title	Director	Printed Name	Marsee Henon
Signature		Title	Director	Printed Name	Herman Hernandez
Signature		Title	Director	Printed Name	Megan Perkins
Signature		Title	Director	Printed Name	Chad Eral
Signature		Title	Director	Printed Name	Carl Nicolari
Signature		Title	Manager	Printed Name	Amanda Benton
Signature		Title	Bookkeeper	Printed Name	Cassie Wiedmann

To: **County of Sonoma Claims Section**
ACTTC-Claims@sonoma-county.org

**District Claims Payment
Request Form**

From: **Russian River Recreation and Park District**

Date: **06/24/26**

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Bus Unit	Supplier Name	Supplier ID	Dept ID	Fund	Account	Subsidiary Code	Amount	Invoice Number/Description
SC002	Russian River Recreation and Park District	8749	67040100	72301	10200	67000002	8000.00	Payroll
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
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SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
Total this Page							8,000.00	

Approved By:					
Signature		Title	Director	Printed Name	Marsee Henon
Signature		Title	Director	Printed Name	Herman Hernandez
Signature		Title	Director	Printed Name	Megan Perkins
Signature		Title	Director	Printed Name	Chad Eral
Signature		Title	Director	Printed Name	Carl Nicolari
Signature		Title	Manager	Printed Name	Amanda Benton
Signature		Title	Bookkeeper	Printed Name	Cassie Wiedmann

**RUSSIAN RIVER RECREATION & PARK DISTRICT
FINANCIAL STATEMENT**

EXPENSES

FYE 25/26 YTD from 06.01.26 reports

Accnt	Vendor	Final Budget	Month	YTD	Balance
50702	SALARIES	\$185,000	\$ 10,902.61	\$ 118,921.95	\$ 66,078.05
50703	PAYROLL TAXES	\$60,000	\$ 3,918.36	\$ 45,212.60	\$ 14,787.40
50705	IRA MATCH	\$7,500		\$ 611.39	\$ 6,888.61
50708	SUBCONTRACTORS	\$16,431	\$ -	\$ 19,503.08	\$ (3,072.08)
50808	WORK COMP INSUR	\$11,815	\$ -	\$ 18,395.86	\$ (6,580.86)
51031	SANITATION	\$8,353	\$ -	\$ 14,053.58	\$ (5,700.58)
51042	GEN LIAB INSURANCE	\$18,000	\$ -	\$ 19,676.00	\$ (1,676.00)
51077	MAINT SUP EXPENSE	\$10,000	\$ -	\$ 18,047.61	\$ (8,047.61)
51206	ACCOUNTING/ AUDIT	\$12,000	\$ -	\$ 15,986.25	\$ (3,986.25)
51212	LEGAL	\$10,000	\$ -	\$ 3,117.75	\$ 6,882.25
51241	PAYCHEX FEES	\$5,200	\$ 342.50	\$ 5,432.78	\$ (232.78)
51242	BANK CHARGES	\$150		\$ 310.00	\$ (160.00)
51244	PERMITS	\$10,000	\$ -	\$ 2,276.75	\$ 7,723.25
51249	LAFCO	\$1,500		\$ -	\$ 1,500.00
51301	PUB/NOTICES	\$500		\$ -	\$ 500.00
51421	RENT	\$3,600		\$ -	\$ 3,600.00
51902	COMMUNICATION	\$1,500		\$ -	\$ 1,500.00
51916	COUNTY FEE	\$4,000	\$ -	\$ 4,141.00	\$ (141.00)
51934	ERP	\$2,879	\$ -	\$ 145.93	\$ 2,733.07
51935	ERP Unclaimable	\$442		\$ 3.63	\$ 438.37
52041	GARBAGE	\$11,000	\$ -	\$ 4,016.15	\$ 6,983.85
52061	GAS/OIL	\$7,000	\$ -	\$ 1,515.18	\$ 5,484.82
52091	MEMBERSHIPS	\$4,200		\$ 6,988.00	\$ (2,788.00)
52101	PROGRAM ASSIST	\$30,000	\$ -	\$ 13,108.10	\$ 16,891.90
52111	OPERATIONS	\$60,000	\$ -	\$ 26,220.03	\$ 33,779.97
52162	ADVERTISING	\$1,000		\$ -	\$ 1,000.00
52168	OFFICE	\$5,000	\$ -	\$ 8,259.10	\$ (3,259.10)
52191	UTILITIES	\$5,500	\$ -	\$ 5,706.32	\$ (206.32)
58010	General Reimb	\$0	\$ (1,001.00)	\$ (1,801.00)	\$ 1,801.00
54305	EQUIPMENT	\$5,000		\$ -	\$ 5,000.00
54405	BLDG & IMPROVE			\$ -	\$ -
55011	RESERVE	\$50,000		\$ -	\$ 50,000.00
		0		\$ -	\$ -
52141	Minor Equipment/ Small Tools	0	\$ -	\$ 971.90	\$ (971.90)
	Total Budget	\$ 547,570.00	\$ 14,162.47	\$ 350,819.94	\$ 196,750.06

Russian River Recreation and Park District Payroll Data

Check Date **6/3/2026** Pay Period **5/16/2026 5/31/2026**

Employee Summary

Employee	Regular Hours	Holiday Hours	PTO	Total Hours	Regular Pay	Holiday Pay	PTO	Earnings	Stipends	Simple IRA- Employee
Benton, Amanda	65	8	7	80	\$2,275.00	\$245.00	\$280.00	\$2,800.00	\$180.00	\$0.00
Lester, Nate	72	8	0	80	\$2,664.00	\$0.00	\$296.00	\$2,960.00	\$180.00	\$88.00
Totals	137	16	7	160	\$4,939.00	\$245.00	\$576.00	\$5,760.00	\$360.00	\$88.00

Employer Summary

	Earnings	Employer Payroll Taxes	Simple IRA- Employer match	Health Care Stipend	Cellphone Stipend	Labor Cost
Totals	\$5,760.00	\$440.64	\$88.00	300	60	\$6,648.64

Russian River Recreation and Park District Payroll Data

Check Date **6/18/2026** Pay Period **6/1/2026 6/15/2026**

Employee Summary

Employee	Regular Hours	Holiday Hours	PTO	Total Hours	Regular Pay	Holiday Pay	PTO	Earnings	Stipends	Simple IRA- Employee
Benton, Amanda	88	0	0	88	\$3,080.00	\$0.00	\$0.00	\$3,080.00	\$180.00	
Lester, Nate	88	0	0	88	\$3,256.00	\$0.00	\$0.00	\$3,256.00	\$180.00	\$97.68
Totals	176	0	0	176	\$6,336.00	\$0.00	\$0.00	\$6,336.00	\$360.00	\$97.68

Employer Summary

	Earnings	Employer Payroll Taxes	Simple IRA- Employer match	Health Care Stipend	Cellphone Stipend	Labor Cost
Totals	\$6,336.00	\$484.70	\$97.68	\$600.00	\$90.00	\$7,608.38

PAYROLL JOURNAL

0084 1409-9329 Russian River Recreation & Park District

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS		DEDUCTIONS		NET PAY ALLOCATIONS		
	DESCRIPTION	RATE	HOURS	EARNINGS	REIMB & OTHER PAYMENTS						
Benton, Amanda J 11	Hourly	35.0000	88.0000	3,080.00							
	Cellphone Stipend				30.00						
	Healthcare Stipend				150.00						
						Social Security	190.96			Direct Deposit # 50504	
						Medicare	44.66			Check Amt	0.00
					Fed Income Tax	309.68			Chkg 438	2,544.44	
					CA Income Tax	130.22					
					CA Disability	40.04					
	EMPLOYEE TOTAL		88.0000	3,080.00	180.00	715.56			Net Pay	2,544.44	
Lester, Nathan L 13	Hourly	37.0000	88.0000	3,256.00							
	Cellphone Stipend				30.00						
	Healthcare Stipend				150.00						
						Social Security	201.87	SIMPLE IRA EE	97.68	Direct Deposit # 50505	
						Medicare	47.21			Check Amt	0.00
					Fed Income Tax	197.33			Chkg 688	2,723.14	
					CA Income Tax	126.44					
					CA Disability	42.33					
	EMPLOYEE TOTAL		88.0000	3,256.00	180.00	615.18		97.68	Net Pay	2,723.14	
COMPANY TOTALS 2 Person(s) 2 Transaction(s)	Hourly		176.0000	6,336.00							
	Cellphone Stipend				60.00						
	Healthcare Stipend				300.00						
						Social Security	392.83	SIMPLE IRA EE	97.68	Check Amt	0.00
						Medicare	91.87			Dir Dep	5,267.58
					Fed Income Tax	507.01					
					CA Income Tax	256.66					
					CA Disability	82.37					
	COMPANY TOTAL		176.0000	6,336.00	360.00	1,330.74		97.68	Net Pay	5,267.58	
					<i>Employer Liabilities</i>						
					Social Security	392.83					
					Medicare	91.87					
					TOTAL EMPLOYER LIABILITY	484.70					
					TOTAL TAX LIABILITY	1,815.44					
(IC) = Independent Contractor											

PAYROLL JOURNAL

0084 1409-9329 Russian River Recreation & Park District

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS				
	DESCRIPTION	RATE	HOURS	EARNINGS				REIMB & OTHER PAYMENTS			
Benton, Amanda J 11	Hourly	35.0000	65.0000	2,275.00		Social Security	173.60	Direct Deposit # 50501			
	Holiday	35.0000	8.0000	280.00		Medicare	40.60	Check Amt	0.00		
	Vacation	35.0000	7.0000	245.00		Fed Income Tax	248.08	Chkg 438	2,375.74		
	Cellphone Stipend				30.00	CA Income Tax	105.58				
	Healthcare Stipend				150.00	CA Disability	36.40				
	EMPLOYEE TOTAL			80.0000	2,800.00	180.00		604.26	Net Pay	2,375.74	
Lester, Nathan L 13	Hourly	37.0000	72.0000	2,664.00		Social Security	183.52	SIMPLE IRA EE	88.80	Direct Deposit # 50502	
	Holiday	37.0000	8.0000	296.00		Medicare	42.92	Check Amt	0.00	RTP-Chkg 688	2,522.23
	Cellphone Stipend				30.00	Fed Income Tax	162.88				
	Healthcare Stipend				150.00	CA Income Tax	101.17				
						CA Disability	38.48				
	EMPLOYEE TOTAL			80.0000	2,960.00	180.00		528.97	88.80	Net Pay	2,522.23
COMPANY TOTALS 2 Person(s) 2 Transaction(s)	Hourly		137.0000	4,939.00		Social Security	357.12	SIMPLE IRA EE	88.80	Check Amt	0.00
	Holiday		16.0000	576.00		Medicare	83.52	Dir Dep		4,897.97	
	Vacation		7.0000	245.00		Fed Income Tax	410.96				
	Cellphone Stipend				60.00	CA Income Tax	206.75				
	Healthcare Stipend				300.00	CA Disability	74.88				
	COMPANY TOTAL			160.0000	5,760.00	360.00		1,133.23	88.80	Net Pay	4,897.97
						<i>Employer Liabilities</i>					
						Social Security	357.12				
						Medicare	83.52				
						TOTAL EMPLOYER LIABILITY	440.64				
						TOTAL TAX LIABILITY	1,573.87				
(IC) = Independent Contractor											



Minutes

Board of Directors REGULAR Meeting

March 18, 2026

Regular Meeting 6:10 PM

15010 Armstrong Woods Rd, Guerneville, CA

The public can attend in person at 15010 Armstrong Woods Rd, Guerneville, CA

A. CALL TO ORDER _____ 6:10 PM

a. Announce Board members and Staff present-

Board Present:, Director Eral, Director Perkins, Director Nicolari, Staff
present: Amanda Benton, Nate Lester.

B. PUBLIC COMMENT

None.

C. DIRECTORS REPORT _____ 6:15 PM

Director Nicolari brought up forms from regional parks on how they handle volunteers, recommend looking over them.

PUBLIC COMMENT: none.

D. CONSENT CALENDAR _____ 6:25 PM

1. Approval of the Minutes of the Regular Meetings dated 1.21.26

Director Eral makes a motion to approve the Minutes of the Regular Meeting 1.21.26 with corrections stated, Director Nicolari seconds.

PUBLIC COMMENT: none.

All voted aye and the motion carried. (3,0,0)

Stripe integration: action item reassigned to Director Nicolari (not Amanda)

Monterey conference: needs more detail.

2. Discussion– Correspondence

Director Perkins shared an email from Lynda Hopkins office.

PUBLIC COMMENT: none.

E. MANAGER'S REPORT _____ 6:35 PM

1. Discussion- Administrative updates

- Harris Waterfront: confirmed full ownership of parcel to the water's edge, signage and maintenance rules need review
- Charles Raneri playground: demolition of concrete going to bid by end of month
- ADA transition plan: Craig Williams (contracted 2019, paid \$1,000) has partial assessment; original contract from Jan 2020 considered inactive
- Plan to invite Craig to next board meeting for a presentation
- New contract likely needed; last full plan was from 2015
- Audit: Amanda and Cassie meeting with Heidi (Richardson Co. LLP) next week
- Website: park pages reorganized and published; donation pages not yet live; historic minutes being uploaded

Dam Website Update Process

- Amanda to email draft update to all board members within 24 hours
- Requires 3 board member responses before publishing
- Goal: weekly or monthly updates going forward

Director Nicolari volunteered to make some draft content for the riverfront access pages. Will review in the next meeting.

Director Perkins will take photos of all the parks when the weather gets better.

County Leasing Agreement

- Positive site visit with Rob Howland (Public Works), Junior (site manager), Alma (county realtor), Herman, Megan, Nate, and Amanda
- County acknowledged major cleanup progress and improved communication
- Starting from boilerplate lease — not the final version; key negotiation points include:
 - Utility responsibility and potential submetering (no historical usage data exists)
 - Repair responsibility (currently lease says RRP covers all repairs — flagged as negotiation point)
 - After-hours misuse by prior employees acknowledged; new shop rules to be posted as metal sign, added to employee handbook with separate signature page
- Alma to provide first draft of lease
- County to be added as additionally insured on RRRPD policy once contract is signed (form is straightforward per Kirk Capri)
- Rio Nido/Friends of Rido easement proposal on hold until county lease is signed

PUBLIC COMMENT: more updates, more often requested.

F. FINANCIAL REPORT _____ 6:45 PM

1. Discussion/Action- Approval of Operations Claims Requests to County of Sonoma Treasury

Director Eral makes a motion that we approve the district claims payments request form as presented this evening, Director Nicolari Seconds.

PUBLIC COMMENT: None.

All voted aye and the motion carried. (3,0,0)

Discussion/Action- Approve payroll & payroll taxes processed by Paychex

Director Eral makes a motion to approve payroll & payroll taxes processed by Paychex as presented, Director Nicolari Seconds.

PUBLIC COMMENT: None.

All voted aye and the motion carried. (3,0,0)

2. Discussion- Review monthly financial statement
Did not have an accurate financial statement.

PUBLIC COMMENT: None.

G. MAINTENANCE REPORT _____ 7:05 PM

1. Discussion- Parks, Dams, Facilities Update

Nate went over his report with the board.

- Get cost estimate from Mikey Garcia for yard/vegetation maintenance; report back for approval
- Contact Spartacus for tree removal bid at River Lane (current bid: \$1,900 from Chavez; 2 more bids pending)
- Continue dog park fence repair (~78 ft remaining on wood-clad side)

PUBLIC COMMENT: none.

H. NEW BUSINESS _____ 7:25 PM

1. Discussion/Action - Update from Ad Hoc Committee regarding Vacation Beach Dam Repairs
 - Awaiting repair plan approval from Division of Safety of Dams (Aiden), expected this week or next
 - Two possible paths depending on bracket condition:
 - No construction path: replace uprights 5 & 6 and struts only; existing yard stock approved for use

- Construction path (if brackets need replacement): up to 3 brackets, concrete work, new permitting required for in-river construction
- Brackets replaced in 2014 don't need replacement unless materially damaged; original 1960s brackets likely need evaluation
- Lumber spec change: new plan calls for 8×12s (bottom 4–5 boards) and 6×12s (top 3), up from 4×12s
- Fabrication bids requested from 3 certified stainless steel welders: Ahlborn Steel, Maxwell Welding, Shoemaker Welding — bidding on 3 bays (6 brackets, 6 I-beams, 6 struts)
- Director Eral has underwater photos from when water was low showing condition of brackets 5 & 6 — uploading to drive
- Sonoma Water easement may cap acre-feet; concern that dam levels have been exceeding the permitted amount

PUBLIC COMMENT: yes, flagged communication failures: no update from Aug 2024 until March 2025, last website update was Oct 2025 (since taken down)

2. Discussion/Action - General Manager Leadership Summit

Amanda shared she will more than likely not be able to attend the summit.

PUBLIC COMMENT: none.

The board took a short break.

3. Discussion/Action - Website Updates

- Director Nicolari will set up Stripe integration once bank account info received and draft content for river access pages; share with board before next meeting.

PUBLIC COMMENT: none.

4. Discussion/Action - Debris removal at River Ln.

Nate will remove River Lane debris tomorrow morning (per John Mack, Natural Resources, no soil disturbance, waterway now dry)

Director Perkins recommended reaching out to Sparticus.

PUBLIC COMMENT: None.

Discussion/Action - Dog Park Rules at Bruno Farnocchia

Further investigating, will get additional information from other sonoma county park signs before producing new signs.

Director Nicolari will research dog park signage and statutes from Sonoma County/Regional Parks; create folder on drive

PUBLIC COMMENT: none.

Discussion/Action - Budget Committee

Director Nicolari volunteered himself. Amanda will ask Chairperson Henon if she would like to also be on the budget committee.

PUBLIC COMMENT: none.

Director Nicolari makes a motion to adjourn the meeting, Director Eral seconds.

PUBLIC COMMENT: none.

All voted aye and the motion carried. (3,0,0)

ADJOURNED at 8:20PM

Respectfully submitted by Daniela M. Hernandez

Director Eral

Director Nicolari

Director Perkins



Minutes

Board of Directors REGULAR Meeting

April 15, 2026

Regular Meeting 6:00 PM

15010 Armstrong Woods Rd, Guerneville, CA

The public can attend in person at 15010 Armstrong Woods Rd, Guerneville, CA

A. CALL TO ORDER_____ **6:01 PM**

- a. Announce Board members and Staff present: Board Present: Chairperson Henon, Director Eral, Director Perkins, Director Nicolari, and Director Hernandez. Staff present: Amanda Benton, Nate Lester.

B. PUBLIC COMMENT - None. Public present.

C. DIRECTORS REPORT_____ **6:15 PM**

Chairwoman Henon shared that there will be a joint drill between Rio Nido and Hacienda communities coordinated by the County Department of Emergency Management. High-low sirens will sound on windy roads in both communities.

Director Nicolari shared May 2nd, Fix-it-Fair, free appliance repair.

Director Perkins shared the Council of Governments Meeting on April 18th, first-time convening hosted by Linda Hopkins' office.

West County Zine: new free publication covering Forestville to Jenner. Accepts content submissions, sliding scale advertising. (\$0-25 for businesses)

Director Hernandez shared, County proposing benefit business district for unincorporated West County areas, Would redirect portion of annual 1.25% property tax increase.

D. CONSENT CALENDAR_____ **6:25 PM**

- a. Approval of the Minutes of the Regular Meetings dated 1.21.26

No minutes to approve.

PUBLIC COMMENT: none.

- b. Discussion– Correspondence

Included in board packets. Board discussed with Amanda.

PUBLIC COMMENT: none.

E. ROTARY CLUB PRESENTATION_____ **6:35 PM**

a. Discussion/Action - Request for funding

Russian River Rotary Club Funding Request

- Requesting \$10,000 for 2027 Rocking the River concert series
- Currently planning one concert in spring 2027, potentially two
- Each event costs ~\$20,000 to produce

Discussion between Ed Smith, Jack Bacon was had with the board, and there were questions that needed answers before making a decision.

Director Perkins makes a motion to table decision, Director Eral Seconds.

PUBLIC COMMENT: None.

All voted aye and the motion carried. (3,0,2) Director Hernandez and Director Nicolari abstain..

F. MANAGER'S REPORT _____ **6:45 PM**

a. Discussion- Administrative updates

- All updates are on the agenda this month. Discussion was had with board.
- Office reorganization completed with Nate and Chairperson Henon help.
- Audit taking significant time, working with Cassie on financial questions.
- QuickBooks transition needed for better financial tracking

PUBLIC COMMENT: None.

G. FINANCIAL REPORT _____ **6:55 PM**

a. Discussion/Action- Approval of Operations Claims Requests to County of Sonoma Treasury

- One code was wrong, and was corrected.
- Multiple budget line items showing negative balances (~\$25,000 total)
- Subcontractors, sanitation, general liability insurance over budget
- Salaries under budget by \$87,000 due to reduced staffing
- Need resolution to move reserve funds to cover overages
- Audit ongoing for both 2024 and 2025 fiscal years, estimated 1/3 complete

Director Perkins makes a motion to approve the warrants as read, Director Nicolari Seconds.

PUBLIC COMMENT: None.

All voted aye and the motion carried. (5,0,0)

b. Discussion/Action- Approve payroll & payroll taxes processed by Paychex

Director Perkins makes a motion to approve payroll & payroll taxes

PUBLIC COMMENT: None.

All voted aye and the motion carried. (5,0,0)

c. Discussion- Review monthly financial statement

Reviewed.

PUBLIC COMMENT: none.

H. MAINTENANCE REPORT _____ 7:05 PM

a. Discussion– Parks, Dams, Facilities Update

Nate gave his report to the board.

- River Lane debris removal: 720 pounds removed in 3 hours
- Vandalism issues: Sprinkler heads stolen at Pacheco, hand sanitizer bags stolen from dog park.
- Water leak at Bruno garden fixed, 700-gallon daily leak at Charles Raneri still being tracked.
- Mikey Garcia contacted for mowing/blowing pricing - walkthrough scheduled.

PUBLIC COMMENT: None.

I. NEW BUSINESS _____ 7:25 PM

a. Discussion/Action - Update from Ad Hoc Committee regarding Vacation Beach Dam Repairs

Amanda reported a full update to the board. Discussion was had.

- Received bid from Ahlborn Steel: ~\$28,000 for fabrication only (installation separate)
- Engineering plans require exposing rebar, mapping locations, 28-day concrete cure time.
- May need metallurgist analysis of existing anchors vs. full replacement
- Permitting process ongoing with multiple agencies. (State Water Board, Army Corps, Fish & Wildlife)
- Timeline uncertain

No motion.

PUBLIC COMMENT: none.

b. Discussion/Action - Website Updates: River Access language, Donations

Director Nicolari shared an update.

Director Perkins makes a motion to approve Director Nicolari to move forward with donation language on website, Director Eral seconds.

PUBLIC COMMENT: none.

All voted aye and the motion carried. (5,0,0)

c. Discussion/Action - Senior Center request for funding

Discussion was had.

- Denied additional \$5,000 for patio furniture due to dam repair budget constraints.

Director Hernandez makes a motion to approve \$10,000 for Senior Center funding, Director Eral seconds.

PUBLIC COMMENT: none.

All voted aye and the motion carried. (5,0,0)

d. Discussion/Action - Budget Committee

- Will include Cassie (bookkeeper) and Amanda
- Zoom meetings acceptable
- Director Hernandez and Director

Director Hernandez makes a motion to form a budget committee, both Director Hernandez and Director Nicolari will form committee, Director Perkins seconds.

PUBLIC COMMENT: none.

All voted aye and the motion carried. (5,0,0)

Director Hernandez excused himself from the meeting..

e. Discussion/Action - Dog Park Rules at Bruno F

- Current 15 rules too overwhelming, will reduce to 8 based on Sonoma County model
- Ongoing issues with smoking and aggressive dogs during small dog hours
- Plan to create larger, clearer signage with fewer, more prominent rules

PUBLIC COMMENT: none.

f. Discussion/Action - General Manager Leadership Summit

No update

PUBLIC COMMENT: none.

No motion to end the meeting.

ADJOURNED at 8:26 PM

Respectfully submitted by Daniela M. Hernandez

Director Eral

Director Nicolari

Director Hernandez

Chairperson Henon

Director Perkins



Minutes

Board of Directors REGULAR Meeting

May 20, 2026

Regular Meeting 6:00 PM

15010 Armstrong Woods Rd, Guerneville, CA

The public can attend in person at 15010 Armstrong Woods Rd, Guerneville, CA

A. CALL TO ORDER _____ 6:07 PM

- a. Announce Board members and Staff present: Board Present: Chairperson Henon, Director Perkins, and Director Nicolari. Absent: Director Eral and Director Hernandez. Staff present: Nate Lester. Absent: Amanda Benton.

B. PUBLIC COMMENT - No public comment as no members of the public were present

C. DIRECTORS REPORT _____ 6:15 PM

- Director Perkins, Director Nicolari, and Director Hernandez attended the District 5 River Area small districts meeting
 - Fire department didn't know who to call regarding dam ownership
 - Recommendation for Nate, Amanda, and emergency services to coordinate on emergency communication protocols
 - Fall meeting planned for staff (not just board members)
 - Minutes and slide decks to be shared in Google Docs
- Rio Nido and Hacienda conducted joint evacuation drill
- Measure M Tax Initiative, additional retail sales tax for park systems (continuation of existing measure, not new increase)
- Covers regional parks and nine city parks
- No mention of Russian River Recreation and Park District inclusion
- Director Henon contacted county and park district to inquire about inclusion
- Phil Gross organizing area tours for fire departments, sheriffs, and fire

wise groups

D. CONSENT CALENDAR _____ **6:25 PM**

- a. Approval of the Minutes of the Regular Meetings dated 4.15.26

Director Perkins makes a motion to approve Regular Meeting minutes dated 04.15.26, Director Nicolari seconds.

Public Comment: none.

All voted aye and the motion carried. (3,0,0)

March minutes still pending completion.

- b. Discussion- Correspondence

- Packet incomplete - newer version was supposed to be provided
- Rita O'Flynn correspondence regarding roiling permit for Johnson's Beach
- District confirmed no roiling permit required for Johnson's Beach
- Steve at Kings email requesting dam update (sent to wrong admin initially)
- Director Henon responded by directing inquiries to the website and admin@rrrpd.org.
- Local zine identified as communication outlet - Amanda to submit information
- Mailing list needs activation (either Streamline or Mailchimp)
- Protocol established: Amanda to BCC board on correspondence responses
- Additional correspondence: government tort claim, Harris property Public Records Act request, COVID grant follow-ups

PUBLIC COMMENT: none.

E. MANAGER'S REPORT _____ **6:40 PM**

- a. Discussion- Administrative updates

No report.

PUBLIC COMMENT: none.

F. FINANCIAL REPORT _____ **6:55 PM**

a. Discussion/Action- Approval of Operations Claims Requests to County of Sonoma Treasury

- Several invoices missing final information: Lambert 76, Recology
- US Bank credit card statement still missing
- Cassie currently contacts Director Henon for statements via Gmail chat
 - Director Henon to be removed once Amanda added
- Nate to be added to Cal card list,
- Economy Lock invoice lacks description (Benny Laszlo recommended as local locksmith)
- Freeman Brothers invoice also missing details
- New protocol: Nate to photograph receipts immediately using Scanner Pro and send to finance@rrrpd.org
- Garcia family submitting invoices for multiple months at once - creates budgeting issues
- Need monthly submission requirement, all receipts due by June 30 fiscal year end

Approval of claims--Tabled--not a complete packet.

PUBLIC COMMENT: none.

b. Discussion/Action- Approve payroll & payroll taxes processed by Paychex

Approval of Payroll--Tabled--no payroll printouts with breakdowns.

PUBLIC COMMENT: none.

c. Discussion- Review financials

- Budget: \$547,000 allocated, \$336,000 spent
- Significant underspend may allow for dam repair budget adjustments
- Salaries under budget by \$87,000 due to reduced staffing
- Multiple budget lines showing negative balances requiring resolution
- \$50,000 in reserves available

- \$120,000 capital grant reimbursement still pending
- Budget committee meeting needed with Director Hernandez, Amanda, Director Nicolari, and Cassie
- Preliminary budget approval required by May 31 - may need special meeting

PUBLIC COMMENT: none.

G. MAINTENANCE REPORT _____ 7:05 PM

a. Discussion– Parks, Dams, Facilities Update

General Maintenance Updates

- Materials ready for fencing to block walkway from basketball court to Vacation Beach
- Dog park fencing repairs needed
- Leak investigation pending (under asphalt, improper installation)
- Lawnmower parts on order

Trash Management

- Household garbage dumping ongoing problem at Angelo Boles
- Locks installed on Angelo trash cans - working effectively
- Cat litter dumping at Harris location (suspect identified)
- Harris location to receive lock treatment
- Protocol: when mail found in dumped trash, warning letters sent to addresses

Vegetation Management

- Mikey Garcia quotes for weekly service:
 - Angelo: \$80/week
 - Pacheco: \$80/week
 - JK Wright: \$150/week
 - Charles Raneri: \$80/week
 - Bruno: \$500/month
- Board supportive of contracting vegetation management
- Higher quality weed eater line purchased (\$6 more) - significant improvement in efficiency and machine wear
- JK Wright needs excavation of accumulated debris against fences

- Riverland side tall grass mitigation needed

Facilities Updates

- Irrigation system repairs ongoing at JK Wright (vandalism vs. age unclear)
- Water fountain at Rio Nido awaits foundation repair and ADA path compliance
- Bench repair completed at Pacheco tennis court (concrete benches match historical Rio Nido dance hall seating)
- Four power washers owned: two functional, two need engine repairs (worth fixing)

Dog Park Infrastructure

- Fencing material (peeler cord posts) rotting at consistent rate
- Temporary repair plan: drill adjacent holes, use foundation stakes with strapping
- Gate hardware replacement planned in steel for longevity
- Major fence replacement recommended after season (chain link suggested)
- Donovan's Kenwood Fencing, potential contractor

Community Garden

- Terry Hawkes (volunteer) paid for tree trimming near garden
- Garden members rebuilding boxes independently
- Coordinator turnover issues - Moira retiring after many years
- Potential payment processing assistance offered using new credit card capability
- Google Forms/spreadsheet training proposed to reduce paper-based management

PUBLIC COMMENT: none.

H. NEW BUSINESS _____ **7:20 PM**

- a.** Discussion/Action - Update regarding Vacation Beach Dam Repairs

- Division of Safety of Dams inspection scheduled May 21 at 1:00 PM with James Martin
- Inspector will examine both Vacation Beach Dam and Johnson's Beach Dam
- Johnson's Beach Dam inspection for "jurisdictional determination" - inspector unaware of its existence
- Debris removal from Johnson's Beach Dam to begin after inspection
- Water entry safety requirement: flow must be below 400 cubic feet per second
- Current level: 2.1 feet at Hacienda gauge
- Information sources: Hacienda USGS gauging station vs. Guerneville Bridge measurements
- Wet suits available and properly stored
- Labor options: Mikey Garcia (previous experience), Amanda's husband's crew, Labor Ready
- Insurance coverage through contractor's policies
- Flashboards potentially problematic and may need replacement
- Wooden flashboards buried in dirt, condition unknown
- Four sections with seven boards each (28 total boards)
- Replacement boards readily available (one week maximum delivery)
- Some boards in stock but insufficient quantity

PUBLIC COMMENT: none.

b. Discussion/Action - Dam Installation Project Description

- Johnson's Beach Dam installation around June 15 (after May 15, before June 15 window)
- No weekend installation planned
- Parameter to install fish ladder at Johnson's Beach
- Vacation Beach Dam timeline dependent on inspection results
- Dam installation project description prepared for potential contractors
- In-house installation preferred due to contractor availability concerns
- Need information on previous installation methods and safety procedures
- Amanda's husband's availability to be confirmed by Nate
- Communication protocol: Nate to blind copy board on updates

PUBLIC COMMENT: none.

c. Discussion/Action - Preliminary Budget Approval

Preliminary Budget Approval --Tabled--no budget presented

Director Nicolari to schedule a budget committee meeting with Director Hernandez, Amanda, and Cassie ASAP -- must have a preliminary budget into the county by May 31.

PUBLIC COMMENT: none.

d. Discussion/Action - EDD review

EDD Review --Tabled--need Amanda and closed session.

PUBLIC COMMENT: none.

e. Discussion/Action - Dog Park Rules at Bruno Farnocchia

Director Nicolari makes a motion to update Dog Park rules in Bruno Farnocchia Park to align with what they do at the Sonoma County Regional Dog Parks. A new sign will be installed at the time the fence is repaired, Director Perkins seconds.

Public Comment: none.

All voted aye and the motion carried. (3,0,0)

Motion to end meeting unknown.

ADJOURNED at unknown.

Respectfully submitted by Daniela M. Hernandez

Director Nicolari

Chairperson Henon

Director Perkins



Minutes

Board of Directors SPECIAL Meeting

June 3th, 2026

Special Meeting 6:00 PM

15010 Armstrong Woods Rd, Guerneville, CA

The public can attend in person at 15010 Armstrong Woods Rd, Guerneville, CA

A) CALL TO ORDER _____ 6:06 PM

1) Announce Board members and Staff present: Board Members: Chairperson Henon, Director Perkins, Director Nicolari; Staff: Amanda Benton (district manager); Nate Lester (maintenance)

B) PUBLIC COMMENT - none.

C) Vacation Beach Dam Update _____ 6:10 PM

- Inspector Martin visited May 21, now on paternity leave; report expected by end of June but not confirmed
 - Inspector noted no visible change from the 2024 post-breach inspection — but concern is he may not have clocked what Nate and Amanda observed
- Current approved scope: uprights 5 & 6 + their anchors (2 stringers, 2 struts, 3 anchor brackets)
- Boards between uprights 4 and 5 are 90% buried — not in current scope
 - Boards are rotted; cannot safely impound water with them in place
 - Buried steel accelerated rust on the I-beam, which caused the original breach
 - Excavation hole is now 6–7 ft deep; area has become riparian habitat, requiring separate permits to access
- Expanding scope may require significantly modifying (or fully redoing) the Division of Safety of Dams–approved plan
 - Unearthing boards will likely trigger a requirement to replace all associated metal too
 - Up to 4 additional bays of repair may be needed beyond the original 1-bay scope
- Road configuration (Public Works) may not support the expanded work in its current position

- Road appears to have shifted closer to the river over the years, narrowing the channel
- Nate spoke with Junior (Public Works) this morning; Junior will escalate internally
- Todd Schram (Sonoma Water) wants to formalize an agreement with RRPD — no such agreement currently exists
 - Draft already sent to Amanda; not starting from zero
 - Won't block this year's work, but may add a sixth permitting entity for future seasons
 - Water rights on file: 48 acre-feet (Vacation Beach), 18 acre-feet (Johnson's) — figures appear incorrect; Todd is working with state water board to clarify

Public Communications

- Last public update was May 12; new update needed now
- Agreed language approach:
 - Inspector visited; full report not yet received, no due date
 - Additional deterioration discovered during excavation
 - In the interest of public safety, cannot proceed without addressing it
- Send video footage to inspector to ensure he's aware of what was found post-visit
- Email Che (county contact) every time a website update is posted
- MailChimp list not currently being used — Amanda to activate and send updates through it

Director Perkins makes a motion that based on additional findings we expand the scope of repairs , Director Nicolari seconds.

Public Comment: none.

All voted aye and the motion carried. (3,0,0)

D) Johnson's Beach Dam Installation _____ 6:35 PM

- Steve Parmeter scheduled for fish ladder install next Tuesday; Sonoma Water confirmed no conflict with monitoring equipment
- Nate installing flash boards and clearing debris on both sides up to the spillway before June 15 (without impounding water)
- Mikey Garcia willing to help as independent contractor — preferred path given

- he's experienced, insured, and avoids payroll complexity
- Patrick Finn (Sonoma Land Works) may also be able to provide labor

Hiring- Seasonal Help

- Seeking 1 seasonal hire: 20–40 hrs/week, start ASAP through mid-October
 - Scope: dam install support, fencing, concrete/permit closure at Primary, general maintenance
 - Pay reference: Nick (prior hire) was at \$23/hr; comparable rate expected
- Preference for one consistent person over two part-timers
- Advertise on website and Facebook; benchmark rate against other regional park districts
- Probationary approach: start with dam install, extend through season if working out
- Paper temp employee applications exist in the shop, need to be digitized

Public Comment: none.

E) County Claims and Warrants _____ 6:55 PM

Director Perkins makes a motion to approve county claims and warrants as presented, Director Nicolari seconds.

Public Comment: none.

All voted aye and the motion carried. (3,0,0)

With noted condition: invoices must include itemized breakdowns, not just a total amount due.

- Nate and Mikey Garcia reminded to provide itemized invoices
- Nate using Scanner Pro to send receipts directly to Cassie — confirmed working

F) Preliminary Budget FY 26/27 _____ 7:10 PM

- Budget is ~\$300 over projected revenue; agreed to trim from reserves or a line item
- Dam repair costs not yet reflected — will be incorporated before final budget
- Final budget due end of June; Director Nicolari to set up call with Director Hernandez to finalize

- QuickBooks transition on hold pending completion of two outstanding audits

Director Nicolari makes a motion to adopt the preliminary budget FY 2627, Director Perkins seconds.

Public Comment: none.

All voted aye and the motion carried. (3,0,0)

G) Website Language approval_____7:20 PM

Director Perkins suggests update website park descriptions: add “seasonal” before beach references; replace “roughly” with “approximately”

Director Nicolari to update website descriptions with approved language changes

Director Perkins makes a motion to end the meeting, Director Nicolari seconds.

Public Comment: none.

All voted aye and the motion carried. (3,0,0)

ADJOURNED at 7:15 PM

Respectfully submitted by Daniela M. Hernandez

Director Nicolari

Chairperson Henon

Director Perkins